



# Yogoda Satsanga Mahavidyalaya

NAAC Accredited B++ (CGPA 2.89)  
Jagannathpur, Dhurwa, Ranchi - 834004  
(Ranchi University)

## Application Form for the Post of Librarian

Date:	Application No.:
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Application Fee: \_\_\_\_\_

Please do not write anything above this line

Draft No.: _____
Amount: _____

For detailed information please visit College website [www.ysmranchi.net](http://www.ysmranchi.net)



# Yogoda Satsanga Mahavidyalaya

NAAC Accredited B++ (CGPA 2.89)

Jagannathpur, Dhurwa, Ranchi - 834004

(Ranchi University)

## General Details

Post Applied For: Librarian

Paste here the  
recent passport  
size photo

## Personal Details

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Parent's/Spouse Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Age (As on 1 January 2018) Y \_\_\_ M \_\_\_ D \_\_\_ Category (Gen/SC/ST/PWD (OH/VH)): \_\_\_\_\_

Nationality \_\_\_\_\_ Gender \_\_\_\_\_ Telephone No. \_\_\_\_\_

Mobile No. \_\_\_\_\_ Email \_\_\_\_\_

Postal Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permanent Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Please add additional sheets if required, for teaching/research section in the format as in this form)

## Educational Qualifications

Examination	Year	Main Subject/s	Marks (%)	College Attended	University
Bachelor Degree					
Masters Degree					
Any other (degree/diploma)					

- Please mention your specific degree in case of integrated course/programme.

## Full-time Experience

Each period of experience claimed must be supported by an Experience Certificate issued by the employer. (Start with the current designation / University / College / Institution)

Name of University /College/Institution	Designation (with pay scale)	Status (Permanent/ Temporary/ Ad-hoc)	Scale of pay (with PB & GP/AGP)	Name of assignment	From	To	Experience [in years & month(s)]

## Details of participation and presentation in Seminars/Conferences

Conference/Seminar	Sponsoring Organization /Institution	National/International	Year	Details

**Provide details about innovative library service, organization of published work and professional commitment, and computerization of library. Please provide evidence, attach in support of your claim. (Please attach separate sheet, if necessary.)**

### **Present Employment Details**

Please indicate, whether you are currently employed: Yes/No (if yes give details and attach self-attested copy of the appointment letter)

Organization Name \_\_\_\_\_ Position Held \_\_\_\_\_

Date of Appointment \_\_\_\_\_ Status (Permanent/ Temporary/ Ad-hoc) \_\_\_\_\_

### **Academic Profile**

**Training Courses** (Refresher courses, Methodology, Workshop, Training, Teaching-Learning Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes):

Name of Course/ Programme attended	Sponsoring Institution	duration

## Miscellaneous Information (Please use extra sheets, if necessary)

Computer Skills (e.g. word Processing, spreadsheet, databases or any other specific software with familiarity level of Basic/Intermediate/Advance)

ICT Usage	Skills	Specialized Packages/ Softwares	Familiarity

**What is your understanding of the aims and ideals of Yogoda Satsanga Society of India? How do you plan to implement the same in the College, if selected?**

**Mention your most significant contribution in the institution/s you have worked with**

**Mention your proposed roadmap/ vision related to Library in the College for next five years**

**Notable contributions, if any, beyond what has been mentioned above (Please provide details in the box below)**

**Membership / fellowship of Learned Bodies / Societies (Please provide details in the box below)**

**Honours and Awards**

**Participation in Literary, Cultural or other activities (Please provide details in the box below)**

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**Disclosure**

Have you been debarred or punished for adopting unfair means in any Examination by the Institution / Board or University? Yes/No

If yes, specify \_\_\_\_\_

Have you at any time been convicted by court for any criminal offence? Yes/ No

If yes, specify \_\_\_\_\_

Were you ever discharged or dismissed from any previous employment? Yes/ No

If yes specify \_\_\_\_\_

**Three Referees Familiar with your Academic Work**

Full Name	Institutional Affiliation	Designation	Institutional Address	Mobile/Phone No.	Email

## Declaration

I declare that the statements made and documents enclosed with the application form true to the best of my knowledge and belief. If any information is found to be incorrect, my candidature is liable to be cancelled and that I may be subject to legal/ disciplinary proceedings.

I shall produce all the original testimonials/documents/certificate/Photo-id at the time of interview.

I shall produce the No Objection Certificate before/at the time of interview.

Date:

Applicant's signature

## No Objection Certificate from the present employer/Vigilance Clearance

Please indicate if NOC is not available: Yes/ No

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/ Organization has no objection to the candidature of the applicant being considered for the post applied for. No departmental disciplinary proceedings are pending or contemplated against him/her.

Name of Head of Institution \_\_\_\_\_

Designation \_\_\_\_\_ Signature & Seal of Head of Institution \_\_\_\_\_

Address \_\_\_\_\_ Place \_\_\_\_\_ Date \_\_\_\_\_