



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Yogoda Satsanga Mahavidyalaya
• Name of the Head of the institution	Dr. Shyam Pandey	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9006010343	
• Mobile No:	9897912708	
• Registered e-mail	ysmranchi4@gmail.com	
• Alternate e-mail	ysmprincipal@gmail.com	
• Address	Yogoda Satsanga Mahavidyalaya, Jagannathpur, Dhurwa	
• City/Town	Ranchi	
• State/UT	Jharkhand	
• Pin Code	834004	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Ranchi University,Ranchi				
• Name of the IQAC Coordinator	Dr. Mrinal Gaurav, Dr. Anjana Verma (23rd Feb 2022 onwards)				
• Phone No.	+916513506330				
• Alternate phone No.	+916513506331				
• Mobile	7859089711				
• IQAC e-mail address	ysm.iqacordinator@gmail.com				
• Alternate e-mail address	ysmranchi4@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ysmranchi.net/iqac_file/2020-21%20AQAR%20submitted.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ysmranchi.net/upload/Academic_Calendar_2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.89	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			01/04/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Yogoda Satsanga Mahavidyalaya	ARREAR SALARY	Government of Jharkhand	2021-22	5,42,22,785
Yogoda Satsanga Mahavidyalaya	SALARY	Government of Jharkhand	2021-22	9,42,04,463
Yogoda Satsanga Mahavidyalaya	PENSION	Government of Jharkhand	2021-22	5,42,22,785

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9. No. of IQAC meetings held during the year	3		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> If yes, mention the amount 			
11. Significant contributions made by IQAC during the current year (maximum five bullets)			
<p>1. Employee Recognition Program(PRERNA PARV)- September 2021 2. Parent Teacher interactions across departments. Revision of feedback form and collection of feedback from parents across departments. 3.</p>			

Facilitated Soft Skill Development sessions, lectures series, webinars and workshops for the students. Skill Development Program to facilitate the girls students of the college. 4. Green Audit. 5. Workshops to increase Library utilization.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Sensitization of students towards community service especially post Covid-19	Week-long camps conducted in the village adopted by both the NSS Units of the college, Blood Donation Camps, Cloth Distribution Drive carried out by NSS and our student driven society named Team Pehchan
2. Supplement regular classroom teaching with webinars, workshops, lecture series for students across departments.	A number of webinars, workshops etc conducted for the students.
3. Enhance use of e-learning resources.	Workshops were conducted to facilitate students across departments to get registered to NDLI. The Prof in Charge Library also conducted a session for the faculty members to orient them with the process of logging into INFLIBNET and navigation of e-resources.
4. Facilitate the girls' students of the Mahavidyalaya	Special soft skills training programs conducted for the girls students of different departments.
5. Appointment against Vacant Sanctioned Positions	Appointment against sanctioned posts carried out in the Department of Hindi, English, Political Science, Mathematics, Commerce, Economics, Botany.
6. E-banking facility for staff and students.	The Extension Counter of UCO Bank and the ATM facility were established on campus.

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	25/03/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	19/01/2023
15. Multidisciplinary / interdisciplinary	
<p>The college offers undergraduate programs in various subjects such as English, Hindi, Political Science, History, and Economics under the Faculty of Arts, and Physics, Chemistry, Botany, and Mathematics under the Faculty of Science. Along with these, the college offers programs such as B.Com, BBA, and B.Sc IT, all following the Choice Based Credit System (CBCS), enabling students to choose from a diverse range of generic electives and ability enhancement courses promoting multidisciplinary/interdisciplinary education. Moreover, the college also conducts seminars and workshops periodically on topics like environment, ethics, spirituality, and gender-related issues. These initiatives expose students to varied perspectives and contribute towards a comprehensive understanding of the world.</p> <p>Overall, the college's focus on CBCS, general electives, ability enhancement courses, and workshops, among other initiatives, ensures a multidisciplinary/interdisciplinary approach to education, preparing students for the challenges of the modern world.</p>	
16. Academic bank of credits (ABC):	
<p>As an affiliated college of Ranchi University, Ranchi the readiness of our college to implement the Academic Bank of Credit is largely determined by the guidelines of the Ranchi University. For ABC, an online/digital base will be required at college level to facilitate storage of academic credit earned by the student to the centralized database.</p> <p>The Mahavidyalaya already has an established IT Cell that will be facilitating the same by providing necessary technical assistance. We</p>	

already have separate user ID and profiles of our students on the e-college portal of our college website wherein all details pertaining to the students' academic profile throughout the session is available.

17.Skill development:

The Mahavidyalaya stands committed to skill development of the students. To facilitate students' learning experiences and problem-solving skills, post pandemic, when the college resumed, Workshops on Android App Development, Basics of AI and Machine Learning, Communication, Training sessions on Soft skills in collaboration with Mahindra and Mahindra etc, orientation programs in collaboration with the Jharkhand Government MSME Tool Room etc. were organized.

To further broaden the horizons of learning, the Departments organized lecture series by inviting experts from academia-industry to enable the students interact and engage with the domain experts.

We have an active student driven society wherein students organize different events which enhances their leadership capability and organizing skills.

Yogoda Satsanga Mahavidyalaya is in the process of signing a Memorandum of Understanding (MoU) with Learnet Skills Limited. The partnership shall give an impetus to employability skills development, thereby fulfilling not only the aspirations of a large number of students interested in upskilling but also enhancing employment opportunities for them.

NSS committed to outreach help students to gain multi-disciplinary and cross functional insights as the NSS carries out a number of initiatives round the year

In an attempt to train the trainer/upskilling of faculty members), a Five Day online FDP (an initiative of the Team IQAC) on "NEP: 2020 Curricular Reforms and Skill development" is being organized for the faculty members of the Mahavidyalaya. A total of 28 faculty members across departments are participating in this online FDP (27th June, 2022- 2nd July, 2022) being conducted by the Dept. of Curriculum Development and Assessment Education (DCDAE), National Institute of Technical Teachers Training and Research, Bhopal.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The functioning of Yogoda Satsanga Mahavidyalaya, an offspring of YSS of India is influenced by the the teachings of the founder Sri Sri Paramahansa Yogananda, whose teachings are deeply rooted in the Indian Knowledge System, encompassing the various spiritual and philosophical traditions such as Yoga, mediation and spirituality.

The students at YSM are encouraged to participate in traditional practices such as Yoga that helps them to understand the application of the Indian Knowledge System. We have a dedicated Yoga and Meditation Centre for the students and faculty members. The monks from YSS regularly conduct sessions for the faculty members and students encompassing areas of applied spirituality.

Besides the inherent nature stated above, the institution has a Hindi Department and along with that Hindi is offered as a general elective to students across departments. The offering of Hindi as a paper helps to inculcate an appreciation of Hindi Language and Literature. Faculty members use bilingual mode to teach the students which helps to promote the use of Indian language among students.

Students of the Arts faculty are offered Philosophy as a general elective in which the students are apprised of Indian Philosophy and Ethics. Indian history and culture is a part of the curriculum for the students studying History as honors as well as for students who opt for history as a general elective. The study of Indian history, art and culture help students understand the roots of the Indian Knowledge System.

In the AY 2021-22, the Mahavidyalaya organized a two day lecture series by inviting experts from the Indian Philosophy.

The Department of Life Skills organizes cultural programs throughout the year society helps to disseminate the cultural values. Days of national significance such as Indian Constitution Day, International Yoga Day, Hindi Diwas, Tulsi Smaran Diwas etc are celebrated in the college.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

As an affiliated college of the Ranchi University, Ranchi the college follows the curriculum prescribed by the University. However, the College has clearly defined the desired learning outcomes of each course, programs offered by the institution. The college emphasizes Outcome-based education by defining Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). In this context the IQAC facilitate the

departments by way of conducting workshops on the same. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes outcomes are also reflected program wise on the website of the college, besides its dissemination by the faculty members in the classes.

Moreover, the teachers align their teaching strategies in a way that enables the students to achieve the desired outcomes. The faculty members conduct assessment to measure the achievement of outcomes. The students are assisted and provided with constructive feedback.

To ensure effective curriculum delivery, the different constituents of the college, the Academic Council, the Internal Quality Assurance Cell (IQAC) work in close collaboration with the different academic departments of the college.

20. Distance education/online education:

Due to the Covid-19 pandemic, the college ensured the continuity of the teaching learning activity across different programs in online mode. Besides the online delivery of the course content as per a stipulated routine through platforms like Zoom, WebEx the faculty members uploaded recorded lectures on the official YouTube channel of the college. The exams and extra curricular activities also shifted to virtual space. The college has successfully conducted online events, meetings and webinars.

After the college reopened, the college still continued its practice of holding webinars by inviting experts from industry as well as academia as resource persons.

Extended Profile

1. Programme

1.1 76

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 3036

Number of students during the year

File Description	Documents
Data Template	View File

2.2 0

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 775

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 56

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 36

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	76
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3036
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	775
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	56
File Description	Documents
Data Template	View File

3.2	36
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	32
Total number of Classrooms and Seminar halls	
4.2	35.91503
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	85
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yogoda Satsanga Mahavidyalaya is an affiliated college of the Ranchi University, Ranchi and as such follows the syllabus as defined by the parent University. Course Plan defining the Programme Outcomes, Programme Specific Outcomes, Course Outcomes, and tools of assessment is prepared for each of the courses offered at the institution. Learner-centric techniques such as group discussions, power point presentations by the students, etc. are deployed to make classes interactive. Students of vocational studies undergo the student internship program. We have a dedicated IT Cell to facilitate online teaching-learning. During the lockdown period, the Mahavidyalaya ensured the continuity of teaching-learning activity via online platforms. PDF notes and other resources are disseminated by the faculty members through the department-specific WhatsApp groups. The Academic Council holds meeting regularly to ensure academic quality. The syllabus completion report is submitted by the concerned faculty members to their Heads of Departments which is followed up by the Prof-in-

Charge Academics at regular intervals. The e-college portal on the college website has a platform 'UTKARSH' wherein the faculty members upload records of their academic deliverance on a regular basis. In this academic year, the platform has now been made mobile-friendly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ysmranchi.net/ecollege/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC prepares the annual academic calendar in consonance with the calendar of Ranchi University. As far as practicable the annual calendar forms the basis of the conduct of all curricular, co-curricular, and extracurricular activities. To begin with, the different departments and committees of the college prepare a detailed schedule of the proposed activities including quizzes, midsemester examinations, seminars/webinars, lecture series, workshops, field visits and events including the celebration of important days, extra-curricular activities, and awareness programs after identifying the working days based on the university's holiday list. The IQAC team then compiles the inputs received from the departments and committees to streamline all the activities of the college well in advance. The academic calendar thus prepared is shared with all the stakeholders by way of display on the notice boards and college website. The Academic calendar clearly spells out the dates of internal assessments, quizzes, and other activities, and accordingly, the faculty members and the students gear up for the same. Only minor changes are incorporated to meet unforeseen circumstances. Efforts are made to incorporate the activities and events which are proposed by the UGC and or university from time to time to be conducted in the Mahavidyalaya.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://ysmranchi.net/igac_academic_calendar.php?active=igac_academic_calendar

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 529 712">File Description</th> <th data-bbox="529 658 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 529 956">Any additional information</td> <td data-bbox="529 898 1436 956" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>15</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1303 529 1357">File Description</th> <th data-bbox="529 1303 1436 1357">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1357 529 1435">Any additional information</td> <td data-bbox="529 1357 1436 1435" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1435 529 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1435 1436 1536" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1536 529 1639">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1536 1436 1639" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>1</p>									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

72

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

72

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Mahavidyalaya is blessed to be an offspring of the renowned Yogoda Satsanga Society of India, a leading global spiritual organization founded by one of the most renowned modern- day sages of the last century, Sri Sri Paramahansa Yogananda. Yoganandaji's teachings incorporate all crosscutting issues relevant to ethics, gender equality, social equality, human values, environment, sustainability, stress management and spiritual awakening. The Mahavidyalaya adheres to the teachings of Yoganandaji for the purpose of sensitizing learners and faculty members to these cross- cutting issues. Online sessions and webinars were conducted on such issues. These sessions have proved to be relevant to the curricular concerns as well; a case in point is the insightful sessions on Environmental Awareness. The college lays particular emphasis on gender equality. Female and male students are given equal representation as Class Representatives to encourage gender equality in decision- making processes. The college includes an

equal number of male and female cadets to partake in various state- level/ national level NCC camps. At faculty level, at least once in a day the students are sensitized to such aspects through an initiative titled SANKALP. In addition to this, the Mahavidyalaya has put up several displays on the campus to sensitize the students towards various aspects of these social dynamics. The Mahavidyalaya also keeps conducting special programmes on these issues through lectures, seminars, street plays and cultural fests. Its NSS and NCC volunteers and the Student Body named 'Team Pehchan' take leading roles in these initiatives.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

393	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://ysmranchi.net/upload/feedback analysis_report2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1172

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

709

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The slow and advanced learners are identified by setting grade thresholds based on their performances in the preceding examination. As and when a student is admitted to the Mahavidyalaya, the students scoring 70% and above in their intermediate exams are identified as fast learners and students with 55% marks and below are categorized as Slow Learners. Since the admission process at YSM is primarily online since 2019 such categorization is made available to the departments by the IT Cell. Within the classrooms too, faculties assess the learning levels of the students by observing their overall responsiveness in the classroom teaching learning activity.

Slow learners are taken care of by providing them with remedial/tutorial classes to enable them to catch up with the pace. In all such classes, the teachers offer a bilingual explanation of topics and provided the students with additional study material/pdf notes for concept building. Students are encouraged students to go through question papers from previous years and participate in classroom discussions.

Advanced learners are counseled to participate in seminars, and workshops and explore the e-resources offered by the institution. Faculty members remain in touch with the advanced learners as well to discuss recent developments and advancements. The identified advanced learners also engage in peer teaching in the classroom which enhances their morale and confidence.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3036	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college believes in imparting education to the students through practical method and in this sequence all the departments use the teaching method keeping in mind the individual abilities of the students. The students of vocational department are sent for internship to get experience in the industry. Similarly, they are advised to make projects on such topics which are industry oriented.

Lecture series are organized for the students at the departmental level. Almost half of this academic year, the college remained closed due to the Covid pandemic. Nevertheless, many programs were organized in the college to help the students. For example, the Department of Sanskrit and Philosophy organized a workshop. The same philosophy department also organized lecture series. The Mahavidyalaya informed students about new employment opportunities through various workshops and seminars.

Along with all this, the college organizes many programs in

association with the NSS. Through which efforts are made to give society-oriented education to the students by making them aware of their social responsibility. The college also tries to develop a sense of healthy competition among the students by organizing various competitions for the students on the occasion of various important days like Yoga Day, International Mother's Day, Van Mahotsav etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the Pandemic and even post pandemic, Online platforms like WhatsApp, Telegram, Facebook, and e-college portal (for faculty as well as students) were used for connectivity of teachers, learners, and college management. Functional Department/Semester Specific WhatsApp Groups for dissemination of notices, information, pdf notes, google form for registrations, feedback forms, links to online classes, etc. These groups supplement the curricular, co-curricular, and extracurricular activities. Official YouTube Channel of the College for uploading recorded lectures of the faculty members, live streaming of important events, motivational talks by Seniors Monks of YYS, tutorials to assist students with various activities like applying for admission, etc. More than 250 lecture videos besides other videos have been uploaded on the YouTube channel of the Mahavidyalaya. Especially during the pandemic, the college ensured regular conduct of online classes as per the stipulated routine to ensure that the students continue their education from the safety and comfort of their homes while ensuring that they receive the same quality of education as they would have received in a traditional classroom setting. Moreover, examinations were also conducted online including viva-voce examination. Several Departmental webinars were conducted during the pandemic as well post-pandemic. The College has collaborated with several institutions like Shoolini University, and Jharkhand Rai University and jointly hosted webinars to enable students access to a wealth of expertise and knowledge. The classrooms of the Mahavidyalaya are also ICT and wifi enabled.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

731

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The performance of the student in the core paper of each semester is assessed based on internal mid-semester examinations which comprise 30 marks and has descriptive as well as multiple-choice questions which provide an understanding of not only the conceptual subject knowledge but also the writing skills of the students. Departments also conduct a special mid-semester examination to facilitate the low scorers in the mid-semester examination. The syllabus/portion and the pattern of the question paper for the internal examinations are communicated well in advance to the students by the departments.

The project is a part of the curriculum in a few courses in which besides the project report writing, the viva-voce examination is conducted in the presence of both internal as well as external examiners. These project-based assignments help assess their creativity, problem-solving skills, and confidence besides their

domain knowledge.

For the students of postgraduate commerce, an additional weightage of 10 marks is given to their classroom performance along with an internal mid-semester examination of 20 marks. The institution believes in a continuous and comprehensive evaluation and has therefore, without any mandate, practices a system of continuous evaluation in the form of class tests, quizzes and Power Point presentations conducted after completion of a substantial portion of syllabi to identify the learning gaps and accordingly decide upon the pace of academic delivery. During the pandemic phase, all the departments conducted their mid semester examination in an online mode based on the directions of the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Mahavidyalaya adheres to the guidelines issued by the parent University for the conduct of the internal/mid-semester examination. During the first half of the academic year, due to the ongoing pandemic, some examinations were held online as directed by the University. During that phase, grievances pertaining to the technical glitches, and non-availability of smartphones were considered empathetically by the Faculty members. The teachers ensured their availability to the students on WhatsApp and even calls beyond the classroom hours and even conducted special examinations to accommodate such students and even the low scorers. Any grievance related to the question paper was immediately redressed in the student WhatsApp group.

The process of addressing student grievances, which are mainly those related to the End Semester Examination organized by Ranchi University, is both prompt and effective. Any issues such as errors in the TR sheet like missing roll numbers/marks and delays/non-payment of examination fees are dealt with efficiently. The grievance forms duly filled in by the aggrieved student are forwarded immediately to the relevant authorities. There is a provision to submit the grievance online through the college website. Additionally, the college has a dedicated Student Grievance Redressal Cell to handle all student grievances. During

the Academic year 2021-22, 3 such cases pertaining to the examination were resolved by the aforesaid mechanism.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome-based education means clearly focussing and organizing everything in an education system. OBE is process that involves the restructuring of achievement of high order learning and mastery rather than the accumulation of course credits. Hence, in strict compliance with the objectives of OBE, the Program Outcomes, Program Specific Outcomes and Course Outcomes are framed by the department offering the concerned program after rigorous consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means such as the website of the Mahavidyalaya, The HOD's of concerned department in their student induction meeting, faculty meeting, parent meeting etc.

While addressing the students, the HODs create awareness. PSOs are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program. The department prepare the PSOs, and approve it after endorsement by the Principal. POs are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students by the time they complete the program. COs are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ysmranchi.net/igac_academia.php?active=igac_academia
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college implemented changes to its Programme Outcome, Programme Specific Outcomes, and Course Outcomes for the current academic year. For the aforesaid, the Quality Assurance Cell organized department-specific workshops.

The Mahavidyalaya plans to evaluate students' attainment of these outcomes using the following methods:

(a) Classroom tests/quizzes

(b) Assignments

(c) Mid-semester exams

These assessment tools will be used to measure the extent to which students have attained the desired outcomes in a fair and comprehensive manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

775

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://ysmranchi.net/upload/Annual_Report_2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ysmranchi.net/upload/sss_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

09

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Yogoda Satsanga Mahavidyalaya facilitates the holistic development of students through various social activities and programs specially in the neighbouring rural communities. The NSS and the NCC of the Mahavidyalaya organises programs where more than 200 volunteers every year organise program such as Blood Donation camp, cloth distribution drives, Cleanliness drives, Punit Sagar Abhiyan, to name a few. Also weeklong Special Camp at Kute village (adopted) was organised by the NSS team to not only create awareness among the villagers but also empowers them through programmes such as 'Each One Teach One'.

The Mahavidyalaya within an intent to enable the student community to imbibe the values of social responsibilities, as envisaged in the core values, addresses issues related to environment by organising programs such as Vanmahotsav, where students are engaged with a life long value oriented goal to protect the mother nature. All these community engagement initiatives sensitise the students and contribute towards their holistic development.

File Description	Documents
Paste link for additional information	https://ysmranchi.net/upload/Nss-ncc-activity.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

06

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

287

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

19

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Mahavidyalaya has adequate infrastructure and physical facilities for uninterrupted teaching-learning process. The Institution has two separate blocks, the main building-Block A for running the conventional courses and the second building-Block B for running the vocational courses. These two buildings have a total of 31 classrooms, 23 in Block A and 8 in Block B.

Classrooms: The classrooms are allotted to different courses based on the student strength being catered to by the department. Big size classrooms are allotted to Arts and Commerce departments where as small size classroom are allotted to science faculty.

Seminar Hall: Used for lecture series/workshops and seminars at department level.

Laboratories: The College has 05 laboratories: Physics, Chemistry, Zoology, Botany and Computer .

Computing Equipments: Computer lab has 50 computers. In addition to computer lab there are 35 computers in digital knowledge centre. This centre is used by the students for self practicing in their leisure hours.

In addition to the above, in the upcoming academic year, a new multipurpose hall and 4 classrooms each having 1900 sq ft area (under construction) shall be put to use for academic and other pursuits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Mahavidyalaya has played a proactive role in grooming the students. Specific spaces have been earmarked for extracurricular activities and made available to the students.

Seminar Hall: The fully air-conditioned Hall is equipped with

modern ICT facilities. Besides being deployed for student workshops and seminars, the Hall is also used for the conduct of departmental level cultural events.

College Ground with covered Performing Stage: College level events with large gatherings are conducted in the 97,128 sq.ft. size college ground which also has an elevated and covered performing stage. The Mahavidyalaya also uses this ground for conducting sports and games events on a regular basis.

Yoga and Meditation Centre

The college has an established 'Paramhansa Yoga and Meditation Centre' popularly known as Dhyana Mandir. In this Kendra the students are not only taught the importance of Yoga but they are also guided about the various methods of Performing Yoga and Meditation.

Sports Facilities:

- (a) Sports Room & Gymnasium
- (b) Concrete matted Cricketing Pitch
- (c) Standard size Basketball Court
- (d) Standard size concrete Badminton Court.
- (e) Volleyball net and Football goalposts

Girls Common Room: For personal studies and meetings between the girls students of the college.

Auditorium & Multipurpose Hall(construction in progress)

The college is augmenting its infrastructure to support conduct of large events of varied nature including curricular, cocurricular extracurricular activities by building a spacious multipurpose hall, equipped with state-of-the-art features to enhance the learning experience of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.03

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has been automated with the KOHA integrated library management system from the year 2017 (KOHA -17.01). Recently, we upgraded to the latest version of KOHA ILMS (Koha - 22.05) in order to improve the service quality. More than 40000 books are digitized and barcode enabled. The check in and checkout processes in the circulation-section are offered digitally by scanning the smart user ID/barcode. In the upcoming academic year we plan to:

1. Migration of in-house Koha to the cloud.
2. In campus-OPAC (Online Public Access Catalogue) facility is now offered during the Library hours. The In campus-OPAC helps to save the time of the user. Students can search the bibliographic details independently by author, subject, call no, key-word, title etc.
3. Create Institutional repository.
4. Introduce RFID

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**0.91428**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****36**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Software : The IT cell may be credited with in-house development and maintenance of College website, e-learning platform, online admission process, online fee-waiver system, Registration for all certification courses, Online TC generation, Routine office task. Recently interactive panel named JIGYASA had been added for students -teacher interaction.

Hardware: The Mahavidyalaya has a total of 120 desktops, 32 laptops, 22 LCD screens, 23 projectors, 3(1 functional) bio-metric machines, 2 servers (installed in library), 52 CCTV cameras, 12 printers . maintained by the IT cell.

Network and Internet : All computer in LAB, Digital Knowledge Center ,Office are connected with LAN. Buildings of the Mahavidyalaya are Wi-Fi enabled. Presently the college is using a 200 (100 + 100) mbps line for internet connectivity on the campus.

Online UPS : There are 5 online UPS to provide uniform supply of power to computer . The advantage over offline is lesser maintenance and no delay in supply The UPS are of installed in general office ,CVS lab , digital knowledge center having capacity 5 KVA each whereas the UPS installed in server room and seminar hall each having capacity 3 KVA.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

52.86

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Laboratories:** are allocated as per departmental timetable. The dedicated laboratory staff are available throughout the working hours to guide the students whereas the faculty members remain present as per the timetable. There is a lab manual for all the labs of Science faculty which contains the description of the procedures involved in performing various experiments and the do's and don'ts of the laboratory.

- **Library:** The Library functions for 8 hours a day to cater to the needs of the students. The students are free to sit and study in the library during these working hours. Koha software is being used for issue and return of books for students from different streams is done on specific weekdays notified for a particular stream.

- **Gymnasium:** Students are free to use the gymnasium and college ground for games and sports as per the timing notified for them.

- **Sports complex:** Sports complex are used for different games according to the Sports calendar which are modified every year.

- **Classrooms:** Classrooms are allocated to different departments on the basis of the strength of that particular department during the working hours.

Computers: The Institution has specified particular weekdays for usage of computers on the campus allocating it on stream-wise basis. The Computer Application and Information technology departments have their separate dedicated laboratory.

Yoga and Meditation Centre: The slots allotted for Yoga and Meditation is between 9 am and 3 pm.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ysmranchi.net/upload/Systems_and_Procedures_2021-22.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2027

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

90

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	https://ysmranchi.net/upload/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
489	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
489	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

YSM is always been known to support and stimulate the dynamic participation of students in various activities. For this purpose, YSM has constituted multiple student councils, clubs, societies, and cells under the collaborative governance of students and faculties. All of these work under a dedicated department named as Department of Life Skills (DLS) which looks after the work of NCC, NSS, Sports, Yoga, Cultural, and other allied activities. Regular activities and events are organized under each head and students are motivated to participate in them so that they may develop administrative, collaborative, and other skills. The college has also constituted a dedicated body for student activities and participation known by the name of "Team PEHCHAAN" which organizes regular events and activities. We also inculcate leadership qualities among the students by choosing class representatives for each class who ensures that the class activities go smoothly and they also raise the students' concerns to the respective authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Mahavidyalaya doesn't have a registered Alumni Association till date. The institution was gearing up to facilitate the formation and registration of its Alumni Association just before the COVID-19 outbreak but the pandemic situation halted the initiative. The Mahavidyalaya plans to organize an Alumni meet and get the Alumni Association registered if the situation remains normal this year. The Mahavidyalaya has developed a mechanism for Alumni registration on the college website. The Mahavidyalaya has been engaging its Alumni for interacting with new batches during the induction cum orientation programme at the time of commencement of new session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

An institution flourishes when the Vision, Mission, and Governance work in harmony. With the utopian vision, Mahavidyalaya is committed to "Transforming students into knowledgeable, ethical, just and responsible citizens, through the holistic right quality of education". To align with its vision, Mahavidyalaya has strategically planned a detailed mission that gives a clear roadmap to realize its ultimate vision. These missions are to -

- Create a contemporary knowledge atmosphere through training, research & development, and extra/co-curricular activities. Consequently, YSM fosters well-informed citizens apt with the modern world and inculcates lateral thinking by strengthening open communication and lifelong curiosity.
- Focus on the holistic development of mind, body, and spirit. To attain this, Mahavidyalaya has included Yoga, Meditation, NCC, NSS, and Sports in its teaching and learning methodology.
- Introduce professional and personal ethics to nourish a healthy relationship between society and the environment. Mahavidyalaya promotes multiple programs to develop social and environmental awareness responsible for a healthy bio ecosystem.
- Inclusive governance is the key to continuous and healthy learning of all its associated people. It stimulates teaching and non-teaching staff to participate in various academic/non-academic programs. The college staff including students are appointed as members and In-charges of the various Cells and Committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

An institution needs well-organized and effective leadership that plays a significant role in envisioning the prospective future. To maximize the multidimensional holistic growth of the institution,

an institution needs to monitor the implementation of regulations and unbiased evaluation, and further strategize the action plan to improve efficiency and impact. To attain that, the college has opted for decentralized and participative management.

Representatives of the Teaching staff, Alumni, Guardians, and student representative (CR) are the members of the different decision-making bodies of the institution. The functional bodies/committees of the institutions are the Governing body (GB) & GB Management Council (GBMC), Operations Management Committee (OMC), Purchase cum disposal Committee(PDC), Academic Council(AC), Research Advisory Committee (RAC), Proctorial board (PB) and Grievances redressal committee, Anti-ragging committee, Department of Life Skills (DLS), Internal Complaints Committee (ICC), Equal Opportunity cell, Grievance Redressal cell for Employees, Library Advisory Committee, Admission Committee, Pension cell, fee-waiver and scholarship subcommittee, Career Services (Counselling, training, and placement), IT cell, Campus management Committee, Organization Review, Planning and Development Committee (OP & DC), IQAC and RUSA cell etc. These committees and cells provide timely guidance to Operations, Academics delivery, budgetary functions, regulatory functions and strategic planning for the smooth running of the organization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans are a prerequisite to running an institution effectively and efficiently and their proper implementation is required. Plans that have been successfully implemented are:

1. Teaching-learning methodology

Post-COVID-19, Institute successfully returned to offline teaching mode with regular practical classes and co-curricular activities. However, College has opted for the hybrid mode. Additional contractual teaching/non-teaching staff got recruited as per institution requirements. Recruitments against the sanctioned faculty position were also made in the same year. The Institution has been instrumental in organizing training sessions for the

faculty members to adapt to the new pedagogical approaches to teaching.

2. Research and development

A total of 8 research papers and 8 book chapters were published.

3. Outreach

YSM switched back to offline learning and conducted offline extra-curricular activities. NSS and team "Pehchan" played a key role in executing various community service activities.

4. Inclusive governance

Teaching staff and Students were included as members of various committees, cells, and boards. The applications of thirteen faculty members were duly sent to the University for promotions, out of which five were promoted. An incentive-based reward system, "Prerna Parv" was celebrated to appreciate the contribution of teaching/ non-teaching staff.

5. Infrastructure- The Construction of a multipurpose hall and 4 classrooms was initiated. A concrete pathway inside the campus was constructed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the Mahavidyalaya has the YSS Board of India at the statutory level, followed by the institutional Governing Body (GB) at the top. GB is the apex policy and decision-making body as per the statutory provisions. This has representatives of the Teachers, and Guardians apart from eminent personalities and members of management to ensure participative governance. This is followed up by the Governing Body Management Council (GBMC) which meets weekly to review the functioning of the institution. These

two bodies make the appointment, and service rules and set procedures as per norms. The GB takes decisions and the GBMC takes care of the implementation of the decisions. The next is OMC and IQAC comprising of teachers and representatives of industry, community, and Alumni. The IQAC takes care of new initiatives, benchmarking, obtaining, and analyzing feedback whereas the OMC is focused on the overall operations of the institution. The principal is assisted by the Controller of Examinations (head of the examination department) and Bursar (head of the Accounts department). There are various cells, committees, and boards on the Organogram to assist the principal in specific areas. This is closely followed up by the student bodies like clubs, societies, etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://ysmranchi.net/upload/6.2.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Mahavidyalaya takes good care of its employees, be it the working condition or welfare measures. The major welfare measures

for teaching and non-teaching staff include:

- Almost complete fee waivers for the wards of the teaching and non-teaching staff
- Provision and timely sanction of PF loans for the staff
- Incentives for best-performing staff members and functional units
- Salary advances and annual increments for the staff members
- Festive advance for staff members.
- Retention of employees, Timely payment, and No deduction in salary during the COVID period
- Arranged prayers and mental health-related awareness programs during the COVID period.

The college has special provisions to help out the staff members in their hour of crucial need. The Mahavidyalaya provides financial aid to the staff members in case of personal medical urgencies and contingencies in their families. The Mahavidyalaya pays the salaries to all the staff including the contractual teaching and non-teaching staff members mostly on the first day of the month using internal funds despite delays in receipt of salary grants from the University. The Mahavidyalaya recruited total 14 teaching faculties (11 regular and 3 contractual) in various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Mahavidyalaya has successfully completed the 2nd cycle of its previously modified Performance based Appraisal system for teaching and non-teaching staff 2021-22. The performance-based appraisal mechanism was treated with complete transparency. The performance appraisal of teaching and non-teaching staff was done by the Principal and Secretary, G.B. and their remarks as appraisers were kept confidential. The performance appraisal of session 2021-22 is based on the Self-appraisal of the individual teaching and non-teaching staff. The principal was the appraiser for all teaching and non-teaching staff members. The Vice Chairman G.B. is the Reviewer /Acceptor. The filled-in self-appraisal formats of the teachers and senior staff along with the remarks of the respective appraisers/reviewer were presented before the GBMC for deliberation. The GBMC conducted online/offline feedback sessions on the Performance Appraisal with individual teachers wherein the Teachers were given an opportunity to share their views on the functioning of the institution. This was followed by questions by the GBMC members over certain observations of the appraiser. The session concluded with feedback from the GBMC members. Similarly, feedback sessions for individual non-teaching staff members were conducted by the Principal and Secretary, G.B. wherein a similar methodology of sharing feedback was adopted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Mahavidyalaya believes in and practices a completely transparent system in financial transactions. The books of accounts are maintained properly as per the norms and requirements of the Indian Accounting Standard under the administration of the Bursar of the College. The Bursar who is at the statutory post is appointed from among the senior teachers of Mahavidyalaya and is well-versed with regulatory provisions of day-to-day financial transactions. For financial audits, the Manager of the Internal audit department is appointed by the Yogoda Satsanga Educational Institutions (YSEI) to perform an Internal Audit of the Mahavidyalaya. The purpose of an Internal Audit is the scrutiny of accounting and financial records to confirm the maintenance of the books of accounts as per Indian Accounting Standard. Appointment of an external auditor is also done by the YSEI for statutory audits. The external auditors visit the campus and conduct rigorous audit, checking and verifying the financial records and book of accounts with the help of the Internal auditor. Thereafter, the statutory auditors prepare the Final Audit report along with the Final Statements, and on the basis of their reports Mahavidyalaya comply all the return-related formalities applicable to the Institutions under State and GOI law.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Mahavidyalaya is a deficit-grant minority Institution and receives salary grants for Teachers and non-teaching staff working in Government sanctioned posts. To combat the need, the institution has recruited a large number of Teaching and non-teaching staff members for self-financed positions, despite the limitations of Government sanctioning posts with finances. Thus, to generate resources the Mahavidyalaya depends on self-generated funds collected from the student fee deposits. The Mahavidyalaya prepares an annual budget to estimate the expected funds and to allocate funds among different activities for its optimal utilization. Annual Outcome based Budgeting using systems approaches like budget, income, and expenditure fidelity ensured in sync with YSS Board and audit requirements have been adopted. The Mahavidyalaya is recognized under Sections 2(f) and 12(B) of the UGC Act and is NAAC B++ accredited which makes it eligible to apply for development grants from the Government under RUSA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of our college has taken several measures to ensure the quality of education provided to our students. These measures include:

1. Providing constructive feedback to faculty members on their

teaching methods based on student feedback.

2. Conducting workshops on topics such as Course Plan, Library Resource Utilization, NAAC, and Teaching Strategies for Slow and Fast Learners. Additionally, IQAC facilitates departmental webinars and workshops.

3. Facilitating the conduct of Faculty Development Programs to enhance the skills and knowledge of our teachers.

4. Collecting feedback from stakeholders such as students, parents, and faculty to ensure that appropriate actions are taken based on their feedback. IQAC also organizes Parent-Teacher Interactions.

5. Formulating policies and standard operating procedures in consultation with the IQAC.

6. Designing a student grievance form to ensure that student grievances are addressed systematically.

7. Systematically documenting all activities of the college.

8. Revising the Utkarsh panel (online documentation of academic deliverance) on the website in joint consultation with the IT Cell of the college.

9. Compiling and preparing Annual Quality Assurance Reports.

10. Organizing skill development programs for students and facilitating a Student Mentorship Program to help students achieve their academic and personal goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been working towards developing quality benchmarks in terms of both academic and non-academic deliverance. The IQAC regularly reviews the deliverance mechanism and take initiative.

It also designs the plans and makes necessary amendments as per the norms and requirements. The Mahavidyalaya has recorded remarkable incremental growth since the inception of the IQAC in 2015. IQAC initiatives and reforms of the year are:

1. **UTKARSH:** The IQAC and IT cell jointly redesigned the UTKARSH. It is an online reporting portal and used for obtaining feedback from the teachers on their daily academic engagements and achievements. The teachers were introduced and trained online with the format and the functioning of UTKARSH.

2. **Resuming Offline teaching-learning :** During the lockdown, the IQAC successfully introduced and supported the online teaching-learning methodology. In the subsequent, post covid year, YSM resumed the offline mode. Though to improve the efficacy of learning it has opted for the hybrid mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ysmranchi.net/upload/Annual_Report_2021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We have zero tolerance for Sexual Harassment and Gender-Based Bias. The Institution has constituted committees as per the norms laid down by UGC viz., Anti-Ragging Committee, and Internal Complaints Committee (ICC). The function of these committees is displayed on the website of the institution and on notice boards and information is disseminated through orientation sessions. All learners of the institution are given equal opportunities to participate in the NCC, NSS, and co-curricular activities and equal stakes as Class representatives. The Mahavidyalaya promotes gender sensitization activities like guest lectures, street plays, and poster exhibitions. On 7th March 2022, competitions on the theme 'Gender Equality today for a Sustainable Tomorrow' were organized. On International Women's Day Mrs. Neelam Srivastava SR, DY., General Manager System, HEC was invited for a guest lecture wherein she emphasized the need for developing a gender-equal world free of bias, stereotypes, and discrimination.

The Mahavidyalaya ensures safety and security. Closed Circuit cameras ensure round-the-clock surveillance. Students always wear identity cards whilst their stay on campus. Entry of outsiders is checked by the security staff deployed at the entrance of the college gate. For the girls' students, a well-maintained Common room and separate washroom with a sanitary napkin vending machine and incinerator are provided. The Mahavidyalaya is all set to launch a certification course in 'Martial Arts in which both the girls' and boys' students shall participate.

File Description	Documents
Annual gender sensitization action plan	https://ysmranchi.net/upload/7.1.1_Measures_initiated.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ysmranchi.net/upload/7.1.1_A.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Efficient management of waste starts with regular waste collection. Tactical placement of dustbins has eased this task. For instance, dustbins are placed in each corridor, pavement, canteen, etc. Covered dustbins are used in order to prevent the breeding of infectious vectors. Ever since its inception, the college canteen has not used paper cups, plastic spoons, or straws. Steel cutlery and crockery are used to control waste generation. Efforts have been made to produce compost manure from the solid waste of the canteen.

Besides that, Color-coded dustbins are used for different types of waste. Green dustbins are used for wet and biodegradable waste. Blue dustbins are used for the disposal of non-biodegradable waste. Yellow dustbins are meant for paper and glass bottles. An incinerator has been installed to ensure the scientific disposal of sanitary napkins.

For efficient management of solid waste and e-waste, a Re-conditioning Board works in close conjunction with the Purchase cum Disposal committee. The Reconditioning Board submits its report classifying the items as replaceable, repairable, damaged, or to be discarded. The items identified as damaged are disposed of through the appropriate agency. The repairable items are duly repaired and put into use.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://ysmranchi.net/upload/7.1.3_Solid_waste_management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

At YSM we believe in the equality of all cultures and traditions which is evident from the fact that the students belonging to different castes, and religions are studying without any discrimination. We significantly cater to the aspect of Inclusion of socio-economically disadvantaged groups (SEDGs). Being alive to social realities, students from challenged sections of society are encouraged with lower qualifying cut-off marks and fee waivers for those economically challenged. We admit specially-abled students and the faculty members assist them by providing them with the required books besides the financial aid provided by The college.

In fact, our Mahavidyalaya also has an equal opportunity cell to ensure that there is no discrimination made against caste, religion, economic status, region, color, or any other ground. Different sports and cultural activities are organized to promote harmony towards each other. Moreover, teachers and students jointly celebrate important days, events, and festivals. NCC arranges local, regional, and national camps for their cadets to explore the diversities. In the college and University level events, students from all walks of life are encouraged to participate. The faculty members greet and share festival wishes with all the students to celebrate diversity. University has a code of ethics for students and a separate code of ethics for teachers and other employees which must be followed by each one of them irrespective of their cultural, regional, socio-economic, and other diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As soon as the student is admitted to the Mahavidyalaya, in their orientation program, due emphasis is given to such aspects besides enlightening them on righteous conduct. In the present academic year, eleven new faculty members joined the Mahavidyalaya. Their 2-day Induction program was meticulously planned wherein they were sensitized towards their rights, duties, responsibilities, and a special session on Yogoda Jeevan Shaily was organized. The faculty members also mentor our students and show them the path of true living. Aspects like gender sensitization, fundamental duties, rights, and constitutional values, are a part of the curriculum in social sciences. Weeklong Special Camps in the adopted village, Blood Donation Camps, Clothes Distribution Drives, Swachhta campaigns, etc. are regular activities under NSS thereby enabling learning by doing. NCC Cadets participate in various government initiatives and attend national camps. Orientation of NCC Cadets for induction into the armed forces is carried out on a regular basis. A student-driven society named TEAM PEHCHAN enables students to learn how to engage with diverse groups of people. The Department of Life Skills which encompasses all the above has been specifically constituted as an umbrella to give an impetus to all such student-oriented activities. In the present academic year, parent-teacher interactions were also initiated department-wise to share constructive feedback with the parents and ensure the transformation of students into better individuals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

C. Any 2 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of national and international commemorative events every year is an integral part of learning. The Mahavidyalaya inculcates tolerance, communal harmony, and inclusivity among the students and staff by celebrating national and international commemorative days.

Relevant talks by eminent academicians are organized to celebrate Constitution Day, Hindi Divas, National Science Day, World Cancer Day, World Aids Day, World Earth Day, and World Water Day. Every year, International Women's Day (8th March) is celebrated to commemorate the cultural, political, and socioeconomic achievements of women. Nukkad Natak, several competitions like Rangoli, Speech, etc are organized for the students besides that the women employees (teaching as well as non-teaching) are felicitated on the occasion. World Environment Day is observed with the distribution and plantation of saplings. Van Mahotsav Week is also organized in Mahavidyalaya. Several cultural programs are also organized on days of national importance like Independence Day and Republic Day. International Yoga Day (21st June) is celebrated every year to promote the well-being of the

body, mind, and soul.

The Mahavidyalaya also organizes the Run for Unity on Rashtriya Ekta Divas and several competitions to celebrate the birth anniversary of Sardar Vallabh Bhai Patel on 31st October. The birth anniversary of S. Radhakrishnan (5th September) is enthusiastically celebrated by the students. Inspired by Swachh Bharat Abhiyaan, Swacchta Pakhwada (a 15 days cleanliness drive) is organized by the NCC unit of the Mahavidyalaya. 129th Avirbhav Divas (Birth Anniversary) of SriParamhansa Yogananda ji is also celebrated in the Mahavidyalaya.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Prerna Parv-Employee Recognition and Award Ceremony

To serve as a motivating factor for the achievements and extraordinary contribution of staff members, teaching as well as non-teaching, over and above their routine duties, the Mahavidyalaya instituted Prerna Parv. The recognition program is an innovative best practice initiated during the covid times. Since the teaching-learning activities and the routine administrative/office tasks had shifted to virtual space therefore the policy parameters for employee recognition/performance evaluation were defined so that the efforts and contribution of every employee could be acknowledged and duly rewarded. It was desirable too, to mark achievements and milestones in these stressful times and it lead to greater employee motivation.

2: Sensitization of Students towards Community Service through NSS Activities

The benefit of developing the proximity of our college students

with the neighboring community is to bring about a qualitative change in the lives of the neighboring villagers and to sensitize our students to give back to society. The importance of community services is greater now than ever after a pandemic that has upended the lives of so many people worldwide. During the year both the NSS Units carried out weeklong special camps in the villages adopted by the Mahavidyalaya, conducted socio-economic surveys, addressed a multiplicity of issues faced by the villagers, and educated them about it. Besides that, blood donation camps, food and clothes distribution drives, tree plantation drive, etc were carried out in collaboration with several non-government organizations.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has been the pioneer of yoga practices in this region since the 70s. For the aforesaid the college has an established 'Paramhansa Yoga and Meditation Centre' popularly known as Dhyan Mandir. In this Kendra the students are not only taught the importance of Yoga but they are also guided about the various methods of performing Yoga and Meditation. Our students practice Yoga on an everyday basis. For the convenience of the degree students the time for such sessions has been kept from 9 am to 3pm. The Yoga instructor conducts these practice sessions. A register is maintained to keep a track on the presence of the students. Prior to Covid-19, at our institution we also ran a certificate course in Yoga. Performance of students in practicing Yoga is visible and can be realized through twofold means: one, healthy body, and performance of yoga postures on the stage, and two, their behaviour in the college.

The first, students' health - those who are regularly practicing - are sound. In addition to that, they perform brilliantly and have won prizes in several Yoga Championships held at the National, State, and District levels every year. Not only this, but some of our students are also working abroad as Yoga Instructors.

Secondly, students are well-behaved. The college is a ragging-free

campus, no example of ragging is found in the college. Also, very few instances of grievances received by the Grievance and Redressal Cell are evidence of students' sincere conduct.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year includes the following:

- (a) Introduction of Certificate Courses for the students.
- (b) Enhanced placement opportunities for the students.
- (c) Automation of Library.
- (d) Enhanced number of Faculty Development Programmes, Workshops for the faculty members.
- (e) Increased MOU's with different institutions to facilitate learning.