



Report on Certificate course in Martial Arts

Name of the Course	:	Martial Arts
Name of the Agency	:	Indian School of Martial Arts, Ranchi
Name of the Trainer	:	Mr. Pankaj Gurung & Mr. Pranav Kumar
Course start date	:	02.07.2022
Course completion date	:	21.07.2022
Course Duration	:	15 Days
Course Fee	:	Rs. 205 per
Session Timing	:	2 Hours per day
Total Strength	:	16 Students
Venue Details	:	Playground, College Campus
Course Coordinator	:	Prof. Shekhar Suman and Dr. Loveneesh Goutam

ABOUT THE COURSE

A certificate course in martial arts was organized in YSM in month of July 2022. The duration of course was fifteen days for two hours per day and it was commenced between 02/07/2022 to 21/07/2022. A total of 16 students were selected and trained for the course.

Two professional instructors, namely Mr. Pankaj Gurung (Black Belt in two dan Kung-Fu) and Mr. Pranav Kumar (Senior Instructor, Indian School of Martial Arts, Ranchi) conducted these sessions, which were received with great enthusiasm by the students.

From college side Prof. Shekhar Suman, Assistant Professor, Dept. of Mathematics and Dr. Loveneesh Goutam, Assistant Professor, Dept. of Commerce coordinated the course training program.

Honourable Secretary, Brig. (Dr.) Anil Sharma and respected Principal Dr. Shyam Pandey time to time visited the training program, encouraged and motivated the trainees and instructor.

ASSESSMENT AND EVALUATION

Upon successful completion of training, the trainee students were awarded certificates by YSM and World Martial Arts Federation (WMAF) and best performers were rewarded with trophies.


Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



Photographs



Shyama
Principal

Yogoda Satsanga Mahavidyalaya
 Jagannathpur, Dhurwa, Ranchi-4



Yogoda Satsanga Mahavidyalaya

(Established in 1967)

NAAC Accredited B++ (CGPA 2.89)

Affiliated to Ranchi University & registered under 2 (F) & 12 (B) of UGC Act



POSTER

Yogoda Satsanga Mahavidyalaya
JAGANNATHPUR, DHURWA, RANCHI - 834004
(NAAC Accredited, Grade: B++, CGPA: 2.89)
Website : www.ysmranchi.net

CERTIFICATE COURSE IN MARTIAL ARTS
2nd July 2022 - 21st July 2022

ART OF SELF DEFENCE AT YSM, RANCHI
STAY FIT, STAY YOUNG

SESSION TIMING
8:30 AM - 10:00 AM

REGISTRATION
Through College Website
or (<https://ysmranchi.net/addon-course>)

STAY CONNECTED FOR MORE SUCH CERTIFICATE COURSES
COMING UP IN FUTURE

Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

Under the auspices of YOGODA SATSANGA SOCIETY OF INDIA

Founder: SRI SRI PARAMAHANSA YOGANANDA • President: SRI SRI SWAMI CHIDANANDA GIRI





A REPORT ON OFFICE OPERATIONS EXECUTIVE COURSE

BATCH THREE

Name of the Program	:	EXCEL (Employability Excellence with College & Learning)
Name of the Course	:	OFFICE OPERATIONS EXECUTIVE
Name of the Agency	:	Learnet skills limited
Name of the Trainer	:	Mrs. Kiran Kumari
Course start date	:	28.10.2022
Course completion date	:	25.03.2023
Course Duration	:	250 hours
Course Fee	:	Nil
Session Timing	:	8.30 AM - 10.30 PM (2 Hours)
Total Strength	:	28 Students
Targeted Students	:	2020-2023 batch
Class Room Details	:	Room No- S13, Main Building
Assessment Date	:	13 th April 2023
Course Coordinator	:	Dr. Sanjay Kumar and Dr. Loveneesh Goutam

About


The Office Operations Executive course, part of the EXCEL program, was conducted by Learnet Skills Limited for the students of the 2020-2023 batch. The course aimed to equip students with essential skills and knowledge required to excel in office operations roles and improve their employability. This course was designed to provide students with comprehensive training in various office-related tasks and functions. Mrs. Kiran Kumari, an experienced trainer, led the sessions with a focus on practical learning and real-world scenarios. The course spanned six months, consisting of 250 hours of both classroom and lab training.

About the course

The objective of this program is to provide training and skill development to students, preparing them for the job role of an Office Operations Executive. The job responsibilities of an Office Operations Executive include reviewing and preparing documents, composing basic correspondence, maintaining records, coordinating with internal and external agencies, and ensuring the completion of tasks in accordance with professional workplace practices. The program is designed to equip students with the necessary knowledge and abilities to perform these tasks effectively.

Course Outcomes

The course focused on teaching the students how to effectively manage various routine office activities, utilize computer systems to store, retrieve and communicate information, verify and review forms and applications, effectively coordinate with both internal and external agencies, apply the principles of professional practice in a workplace setting, and communicate effectively with clients, visitors, and


Principal
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Jagannathpur, Dhurwa, Ranchi-4

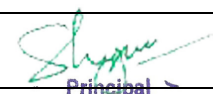


colleagues. The specific objectives of this course were to enable the students to achieve the following outcomes:

1. Manage routine office activities proficiently.
2. Utilize computer systems efficiently for storing, retrieving, and communicating information.
3. Verify and review forms and applications accurately.
4. Effectively coordinate with both internal and external agencies.
5. Apply professional principles and practices in a workplace setting.
6. Communicate effectively with clients, visitors, and colleagues.

List of the students participated

SL NO.	NAME	CONTACT NO.	DEPART
1	SEEMA BARAIK	7209912227	B.Com
2	ANJALI	9709230570	B. Com
3	RAKESH KUMAR	7667231486	Pol. Sc
4	TANNU KUMARI	8674932268	B.com
5	PANKAJ KUMAR	8434632016	B.com
6	SUNAINA KUMARI	9304477672	History
7	SULEKHA KUMARI	9798009736	B A
8	ROHIT GUPTA	9709008486	History
9	AMAN KUMAR	8227881173	Pol. Sc.
10	NEHA KUMARI	9693570575	B.Com
11	NAZRA PERWEEN	9973825040	B.com
12	SIMPY KUMARI	8789891019	B.com
13	ISHA KUMARI	8864049056	B.com
14	SALONI KUMARI	9162033564	B.com
15	OM PRAKASH	9430351766	Pol. Sc.
16	KAJAL KUMARI	9905148389	B.com


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17	SHUBHAM KUMAR	6299838611	B.com
18	ATMANAND SAHI	7362859155	B.com
19	NANDINI KUMARI	7549030042	B.com
20	PRITI KUMARI	9931167827	B.com
21	ANSHU KUMAR THAKUR	7587794079	B.com
22	RAHUL	7488383704	B.com
23	PUJA KUMARI	7903874501	B.com
24	SHAZIA PERWEEN	8228917301	B.com
25	MUSKAN KUMARI	7209906923	B.com
26	MAINSHA KUMARI	8294354025	B.A
27	GAUTAM KUMAR	9798014752	CVS
28	BINITA KUMARI	7632839639	Pol Sc.

PHOTOS


Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

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Students during practical session



Classroom photograph of the students showing their ID cards.



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Photograph of the students during class

Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
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 GPS Map Camera



Ranchi, Jharkhand, India
 yogoda satsanga mahavidyalaya dhurwa ranchi
 Lat 23.318915°
 Long 85.280699°
 02/08/23 11:24 AM GMT +05:30

Group photograph of the students along with the trainers and college faculties after receiving their course completion certificates


 Principal

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 Jagannathpur, Dhurwa, Ranchi-4



A REPORT ON OFFICE OPERATIONS EXECUTIVE COURSE

BATCH FOUR

□ Name of the Program	:	EXCEL (Employability Excellence with College & Learning)
□ Name of the Course	:	OFFICE OPERATIONS EXECUTIVE
□ Name of the Agency	:	Learnet skills limited
□ Name of the Trainer	:	Mrs. Swati Chandra
□ Course start date	:	21-11-2022
□ Course completion date	:	28-04-2023
□ Course Duration	:	250 hours
□ Course Fee	:	Nil
□ Session Timing	:	8.30 AM - 10.30 PM (2 Hours)
□ Total Strength	:	30 Students
□ Targeted Students	:	2020-2023 batch
□ Class Room Details	:	Room No- S13, Main Building
□ Course Coordinator	:	Dr. Sanjay Kumar and Dr. Loveneesh Goutam

About


The Office Operations Executive course, part of the EXCEL program, was conducted by Learnet Skills Limited for the students of the 2020-2023 batch. The course aimed to equip students with essential skills and knowledge required to excel in office operations roles and improve their employability. This course was designed to provide students with comprehensive training in various office-related tasks and functions. Mrs. Swati Chandra, an experienced trainer, led the sessions with a focus on practical learning and real-world scenarios. The course spanned six months, consisting of 250 hours of both classroom and lab training.

About the course

The objective of this program is to provide training and skill development to students, preparing them for the job role of an Office Operations Executive. The job responsibilities of an Office Operations Executive include reviewing and preparing documents, composing basic correspondence, maintaining records, coordinating with internal and external agencies, and ensuring the completion of tasks in accordance with professional workplace practices. The program is designed to equip students with the necessary knowledge and abilities to perform these tasks effectively.

Course Outcomes

The course focused on teaching the students how to effectively manage various routine office activities, utilize computer systems to store, retrieve and communicate information, verify and review forms and applications, effectively coordinate with both internal and external agencies, apply the principles of professional practice in a workplace setting, and communicate effectively with clients, visitors, and


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colleagues. The specific objectives of this course were to enable the students to achieve the following outcomes:

1. Manage routine office activities proficiently.
2. Utilize computer systems efficiently for storing, retrieving, and communicating information.
3. Verify and review forms and applications accurately.
4. Effectively coordinate with both internal and external agencies.
5. Apply professional principles and practices in a workplace setting.
6. Communicate effectively with clients, visitors, and colleagues.

List of the students participated

SL NO.	NAME	CONTACT NO.
1	SANTU KUMAR	7209912227
2	GAYATRI KUMARI	9709230570
3	MONIKA KUMARI	7667231486
4	UMESH ORAON	8674932268
5	PREETI KUMARI	8434632016
6	NEHA KUMARI MUNDA	9304477672
7	OM KUMAR SINGH	9798009736
8	MAUSAM DHAN	9709008486
9	RANI PRIYA	8227881173
10	SHIKHA RANI	9693570575
11	ARYAN KUMAR	9973825040
12	PAVAN KUMAR GOPE	9113752679
13	SAHIL ANSARI	8789891019
14	NELSON LINDA	8864049056

Shyama
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15	ANJALI KUMARI	9199032724
16	ANSHU KUMARI	9162033564
17	DURGESH KUMAR	9430351766
18	KIRAN KUMARI MUNDA	9905148389
19	MUSKAN PARWEEN	6299838611
20	RUPAN KUMARI	7362859155
21	JAI KISHORE MUNDA	7549030042
22	KUMARI RITIKA BHARTI	9931167827
23	RADHA KUMARI	7587794079
24	NAMITA KUMARI	7488383704
25	SONAM KUMARI	7903874501
26	PRIYA KUMARI	8228917301
27	ROHIT KUMAR	7209906923
28	JULEE KUMARI	8294354025
29	SONI KACHHAP	9798014752
30	SHEETAL KUMARI	7632839639


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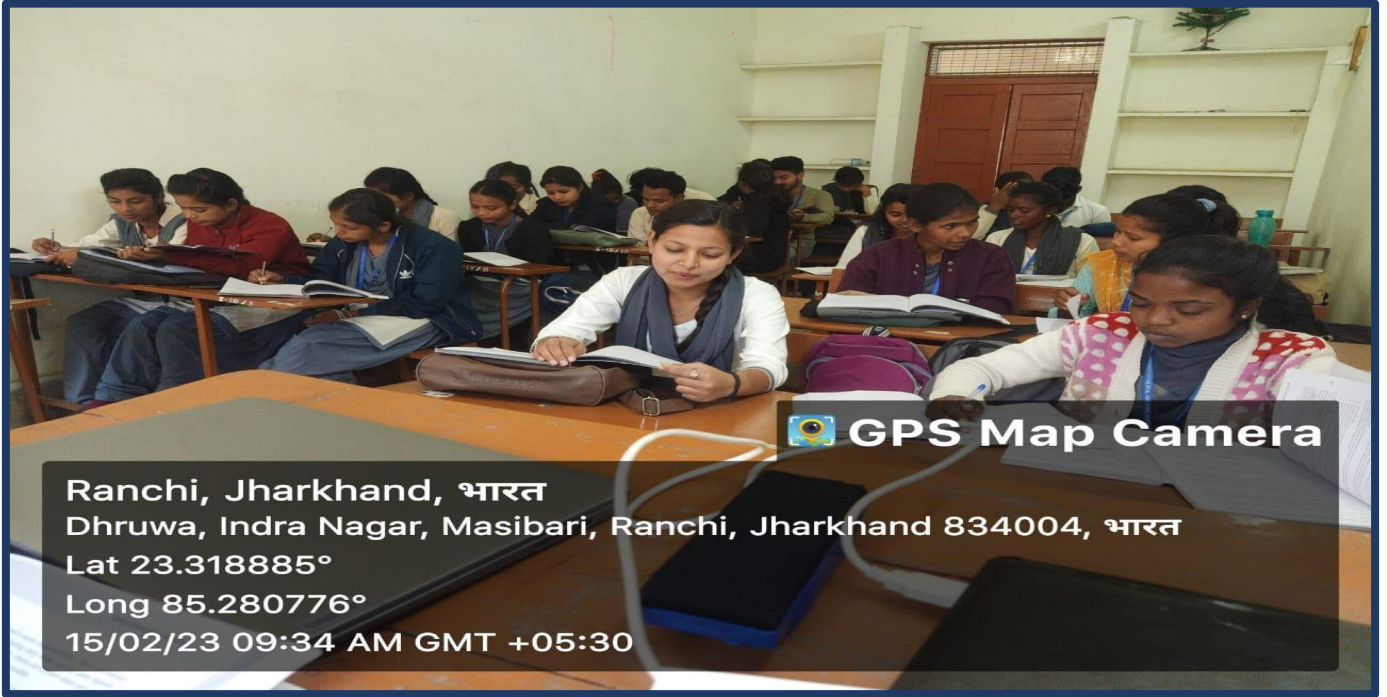


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Students during the class


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Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
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A REPORT ON FIELD SURVEY ENUMERATOR COURSE

- Name of the Program : EXCEL (Employability Excellence with College & Learning)
- Name of the Course : FIELD SURVEY ENUMERATOR
- Name of the Agency : Learnet skills limited
- Name of the Trainer : Ms. Kadambari Priya
- Course start date : 09.01.2023
- Course completion date : 18.04.2023
- Course Duration : 250 hours
- Course Fee : Nil
- Session Timing : 11:00 A.M-03.00PM (4 Hours)
- Total Strength : 24 Students
- Targeted Students : Degree 2020-2023 batch and pass-out students
- Class Room Details : Room No- S14, Main Building, YSM
- Course Coordinator : Dr. Sanjay Kumar and Dr. Loveneesh Goutam

About

The Field Survey Enumerator (FSE) training program, facilitated by Ms. Kadambari Priya, was conducted on the college campus of Yogoda Satsanga Mahavidyalaya. Learnet Skills organized and executed the program, contributing to the educational enrichment of the participating students.

Thirty students from Yogoda Satsanga Mahavidyalaya actively participated in the Field Survey Enumerator program. These students were from different degree courses.

The Field Survey Enumerator course holds significant importance for the participating students. It equips them with practical skills and knowledge essential for conducting field surveys, a crucial aspect in various academic and professional domains. The hands-on training provided by Ms. Kadambari Priya empowers students with the ability to collect, analyze, and interpret data, preparing them for real-world applications.

Dr. Sanjay Kumar and Dr. Loveneesh Goutam played instrumental roles in coordinating the above


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courses, ensuring smooth execution and effective delivery of the training content.



Picture of the candidates during their classwork

Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

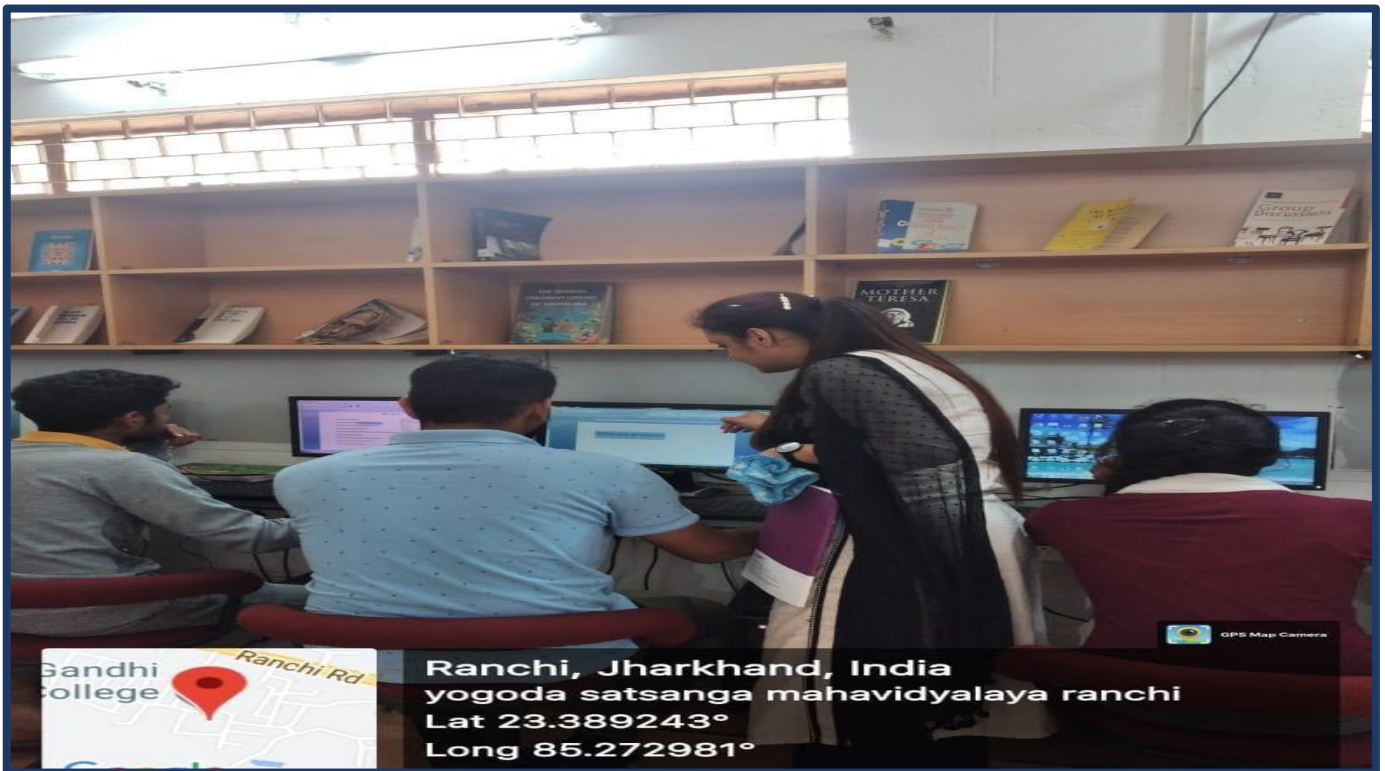
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Students while attending the course



Picture of the students during lab

Smt.
Principal
 Yogoda Satsanga Mahavidyalaya
 Jagarnathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
 Email: ysmprincipal@gmail.com, Web: ysei.edu.in

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Details of the Participants

S. No.	Name	Contact Number	Educational details	Batch
1	ANURADHA KUMARI	8102600887	GRADUATE	2019-22
2	SEEMA KUMARI	8709141281	GRADUATE	2019-22
3	NITESH KUMAR	6203985711	GRADUATE	2019-22
4	JITENDRA KUMAR	6204342887	GRADUATE	2019-22
5	RIYA KUMARI	8294875793	GRADUATE	2019-22
6	AKANKSHA MISHRA	7004772149	GRADUATE	2019-22
7	PUJA KUMARI	9341050141	UNDER GRADUATE	2020-23
8	VIBHA KUMARI	9470516998	UNDER GRADUATE	2020-23
9	RUPA KUMARI	7209739720	UNDER GRADUATE	2020-23
10	MAHIMA SINGH	9122634724	UNDER GRADUATE	2020-23
11	BEAUTY KUMARI	8228096507	UNDER GRADUATE	2020-23
12	KHUSHBOO KUMARI	9162380997	UNDER GRADUATE	2020-23
13	KHUSHBOO KUMARI	8102780835	UNDER GRADUATE	2020-23
14	KHUSHI KUMARI	7079940079	UNDER GRADUATE	2020-23
15	AARTI KUMARI	6209230141	UNDER GRADUATE	2020-23
16	KARISHMA KUMARI	9263656562	UNDER GRADUATE	2020-23
17	KANCHAN KUMARI	7209905450	UNDER GRADUATE	2020-23
18	SUSHMA KUMARI	7970930852	UNDER GRADUATE	2020-23
19	ROHINI KACHHAP	7634018521	UNDER GRADUATE	2020-23
20	SONALI KUMARI	6204370043	UNDER GRADUATE	2020-23
21	SARITA KUMARI	9798590677	UNDER GRADUATE	2020-23
22	SANDHYA KUMARI	7970930852	UNDER GRADUATE	2020-23
23	BITTU KUMAR	6203898792	UNDER GRADUATE	2020-23
24	SULEKHA KUMARI	6207118826	UNDER GRADUATE	2020-23


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Jagannathpur, Dhurwa, Ranchi-4

Yogoda Satsanga Mahavidyalaya

Jagarnathpur, Ranchi

Report of Mahindra Pride Classroom Training Program

ABOUT

- ▶ Name of the program : Employability Skills Training & Domain Training Programme
- ▶ Duration of the Program : 40Hours (4hrs a day * 10 days)
- ▶ Program dates : 4th January, 2023 to 14th January, 2023
- ▶ Program Timing : 10.00 AM to 02.00 PM
- ▶ Mode of the program : Offline at YSM Seminar Hall
- ▶ Program Facilitator : Mahindra Pride Classroom (Corporate Social Responsibility (CSR) Livelihood programme of the Mahindra and Mahindra group, implemented by Naandi Foundation, a Public Charitable Trust)
- ▶ Trainer Name : Farhat Adiba
- ▶ Program Coordinator : Dr. Mallika Kumari
- ▶ Number of Participants : 68 Students

PROGRAM COVERAGE:

- ▶ Life Skills - compassion, respect, gratitude, being a responsible global citizen
- ▶ Soft Skills - grooming, body language, teamwork, time management, social manners, etc.
- ▶ Communication Skills - functional English and the ability to express themselves clearly in the local language
- ▶ Presentation Skills - speaking clearly, coherently and confidently.
- ▶ Interview Skills - resume preparation, interview questions, mock interviews

PROGRAM BRIEF

A 40 Hours course for Employability Skills Training & Domain Training was organized in YSM, Ranchi for the final year graduation students. The duration of the program was ten days starting from 4th January, 2023 to 14th January, 2023. A total of students 68 (sixty-Eight) have rigorously undergone this training program. The program was facilitated by Mahindra and Mahindra group as a part

of their CSR initiative under the title Mahindra Pride Classroom implemented by Naandi Foundation. Life skills, soft skills, communication skills, presentation skills and interview skills were being taught to the students so that they could have some job exposure. Certificate of completion will be provided to the participants by the company shortly.

After the course completion, the students were extremely satisfied and motivated. They said that they have learnt many good things which will help them with their future jobs. This was the second batch of Mahindra Pride Classroom program at YSM. Planning for third batch is already done and the new batch will be constituted soon.

PHOTO GALLERY




Principal
Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4



GPS Map Camera

Ranchi, Jharkhand, India

879H+JRQ, Indra Nagar, Masibari, Ranchi,
Jharkhand 834004, India

Lat 23.319283°

Long 85.280381°

14/01/23 12:25 PM GMT +05:30

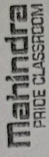
Google

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Jagarnathpur, Dhurwa, Ranchi-4



Naandi

MPC "JHARKHAND" - Trainers Attendance Sheet



College Name / University: YOGODA SATSANGA MAHA VIDYALAYA
 College Category: Government College
 District: Ranchi
 NAAC Grade & Rural (or) Urban: Urban

S.No	Trainer Name	Date (DD.MM.YYYY)	Day	No of Hours (Per Day)	10:00AM - 12:00PM		12:00PM - 2:00PM		Total	Number of Days	Number of Hours
					Present	Absent	Present	Absent			
1	Farhat Adiba	04-Jan-23	Day - 1	4	4						
		05-Jan-23	Day - 2	4	4						
		06-Jan-23	Day - 3	4	4						
		07-Jan-23	Day - 4	4	4						
		09-Jan-23	Day - 5	4	4						
		10-Jan-23	Day - 6	4	4						
		11-Jan-23	Day - 7	4	4						
		12-Jan-23	Day - 8	4	4						
		13-Jan-23	Day - 9	4	4						
		14-Jan-23	Day - 10	4	4						
Total Number of Hours										10	40

Farhat 14/1/23
Farhat Adiba

Signature 14-01-2023

Principal
Yogoda Satsanga Mahavidyalaya
Jagamathpur, Dhuwa, Ra

AILET PIPERIT MARKS	Student Name (as per college record)												ATTENDANCE %	
	00-3-Jan	01-3-Jan	02-3-Jan	03-3-Jan	04-3-Jan	05-3-Jan	06-3-Jan	07-3-Jan	08-3-Jan	09-3-Jan	10-3-Jan	11-3-Jan		
1 P	Shahin	Umal Supriya	8877207544	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7831122547	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6209830106	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6209793833	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9023549246	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6207384699	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	8877251501	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7483802489	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7540074753	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9142353426	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6204949285	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	523835457	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	912353426	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7185709291	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9905363443	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	903173707	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6203576134	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6472708265	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	727098001	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6527288633	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6204745227	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6205308286	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9123427614	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7687767037	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6434196217	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9931868897	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9570011904	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	8799960630	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9570011904	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7857059587	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6203701413	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9905204042	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9394331904	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6206297141	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	900186483	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9026819155	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	985446883	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6201002131	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	8002087666	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9031285506	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9304477672	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7061121873	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7250008356	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9142445178	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6207808344	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9801648916	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	900275766	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9102689213	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6205882769	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6205423467	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9471513148	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7782077922	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7549030402	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	8788891018	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9955536358	YOGODA SATSANGA MAHAVIDYALAYA	B.COM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9142607604	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	9788009726	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7856855116	YOGODA SATSANGA MAHAVIDYALAYA	B.A	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7654943426	YOGODA SATSANGA MAHAVIDYALAYA	BCOM	Commerce	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	7762078140	YOGODA SATSANGA MAHAVIDYALAYA	BA	Arts	P	P	P	P	P	P	P	10
1 P	Shriya	Shriya	6203363632	YOGODA SATSANGA MAHAVIDYALAYA	BA	Arts	P	P	P	P	P	P	P	10

Signature 14.01.2023
 Authorised Signature & Seal

Principal
 Yogoda Satsanga Mahavidyalaya
 Jagamathpur, Dhurwa, R.

Signature 14/1/23
 Trainers Signature

Rupankumar7653@kmail.com

No	Name of the Student	04-01-2023	05-01-2023	06-01-2023	07-01-2023	09-01-2023	10-01-2023	11-01-2023	12-01-2023	13-01-2023	14-01-2023	No. of Days Present	No. of Days Absent
1	Unnati Supriya	Unnati	Unnati	Unnati	Unnati	Unnati	Unnati	Unnati	Unnati	Unnati	Unnati	10	0
2	Shalini	Shalini	Shalini	Shalini	Shalini	Shalini	Shalini	Shalini	Shalini	Shalini	Shalini	10	0
3	Antima Kumari	Antima	Antima	Antima	Antima	Antima	Antima	Antima	Antima	Antima	Antima	10	0
4	Shilpi Tirkey	Shilpi	Shilpi	Shilpi	Shilpi	Shilpi	Shilpi	Shilpi	Shilpi	Shilpi	Shilpi	10	0
5	Astha Kumari	Astha	Astha	Astha	Astha	Astha	Astha	Astha	Astha	Astha	Astha	10	0
6	Jyoti Kumari	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	10	0
7	Arzu Khatun	Arzu	Arzu	Arzu	Arzu	Arzu	Arzu	Arzu	Arzu	Arzu	Arzu	10	0
8	Rani Priya	Rani	Rani	Rani	Rani	Rani	Rani	Rani	Rani	Rani	Rani	10	0
9	Shikha Rani	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	10	0
10	Muskan Parween	Muskan	Muskan	Muskan	Muskan	Muskan	Muskan	Muskan	Muskan	Muskan	Muskan	10	0
11	Anshu kumari	Anshu	Anshu	Anshu	Anshu	Anshu	Anshu	Anshu	Anshu	Anshu	Anshu	10	0
12	Seema Bhengra	Seema	Seema	Seema	Seema	Seema	Seema	Seema	Seema	Seema	Seema	10	0
13	Nisha Bodra	Nisha	Nisha	Nisha	Nisha	Nisha	Nisha	Nisha	Nisha	Nisha	Nisha	10	0
14	Preeti kumari	Preeti	Preeti	Preeti	Preeti	Preeti	Preeti	Preeti	Preeti	Preeti	Preeti	10	0
15	Suman tirkey	Suman	Suman	Suman	Suman	Suman	Suman	Suman	Suman	Suman	Suman	10	0
16	Nima kumari	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	10	0
17	Palak Singh	Palak	Palak	Palak	Palak	Palak	Palak	Palak	Palak	Palak	Palak	10	0
18	Sunidhi kumari	Sunidhi	Sunidhi	Sunidhi	Sunidhi	Sunidhi	Sunidhi	Sunidhi	Sunidhi	Sunidhi	Sunidhi	10	0
19	Sonam kumari	Sonam	Sonam	Sonam	Sonam	Sonam	Sonam	Sonam	Sonam	Sonam	Sonam	10	0
20	Guriya kumari	Guriya	Guriya	Guriya	Guriya	Guriya	Guriya	Guriya	Guriya	Guriya	Guriya	10	0
21	Laxmi Kumari	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	10	0
22	Simran kumari	Simran	Simran	Simran	Simran	Simran	Simran	Simran	Simran	Simran	Simran	10	0
23	Chanda kumari	Chanda	Chanda	Chanda	Chanda	Chanda	Chanda	Chanda	Chanda	Chanda	Chanda	10	0
24	Jyoti Kumari	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	10	0
25	Anjali Kumari	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	10	0



CERTIFICATION COURSE IN TALLY WITH FUNDAMENTALS OF GST

Course Summary:

The Department of Commerce at our Mahavidyalaya organized a one-month certification course in Tally with fundamentals of GST. The course aimed to provide students with accounting skills and practical experience in using Tally software and understanding the treatment of GST. The course was conducted by the Jharkhand Government Tool Room, Ranchi, a society under the Department of Industries, Government of Jharkhand. The course commenced on 16th January 2023 and concluded on 15th February 2023.

Course Details:

- Course Title: Tally with Fundamentals of GST
- Duration: 1 Month (16th January 2023 - 15th February 2023)
- External Agency: Jharkhand Government Tool Room, Ranchi
- Course Trainer: CA Uttam Singh, a Highly Experienced Finance and Accounting Expert and a Chartered Accountant.
- Topics Covered: Tally, GST Entry and Return Filing, TDS Calculation, Income Tax Return Filing, Jharkhand Professional Tax Return Filing, etc.
- Course Coordinator: Dr. Loveneesh Goutam.

Participant Details:

A total of 52 students enthusiastically participated in the course, demonstrating their keen interest in acquiring accounting skills and gaining practical experience. It is commendable to note that 46 students successfully completed the course and were awarded certificates of achievement.

Participant Feedback:

The feedback received from the participants reflects a high level of satisfaction with the course and the training. The students expressed their appreciation for the knowledge and skills they acquired during the training. They found the course to be informative and beneficial in enhancing their accounting abilities.

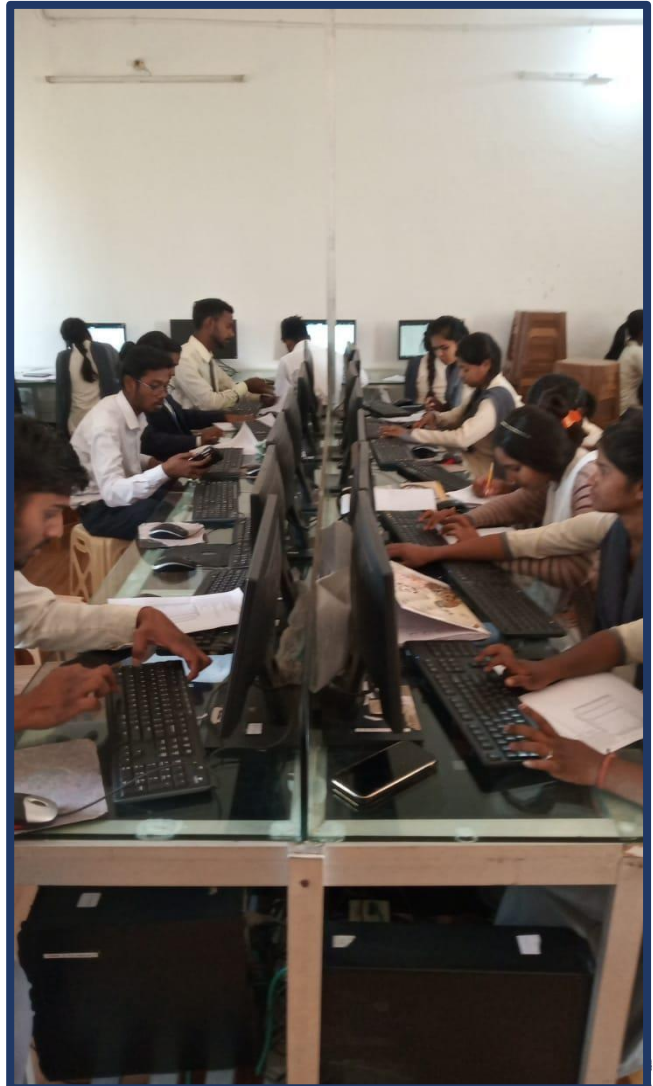
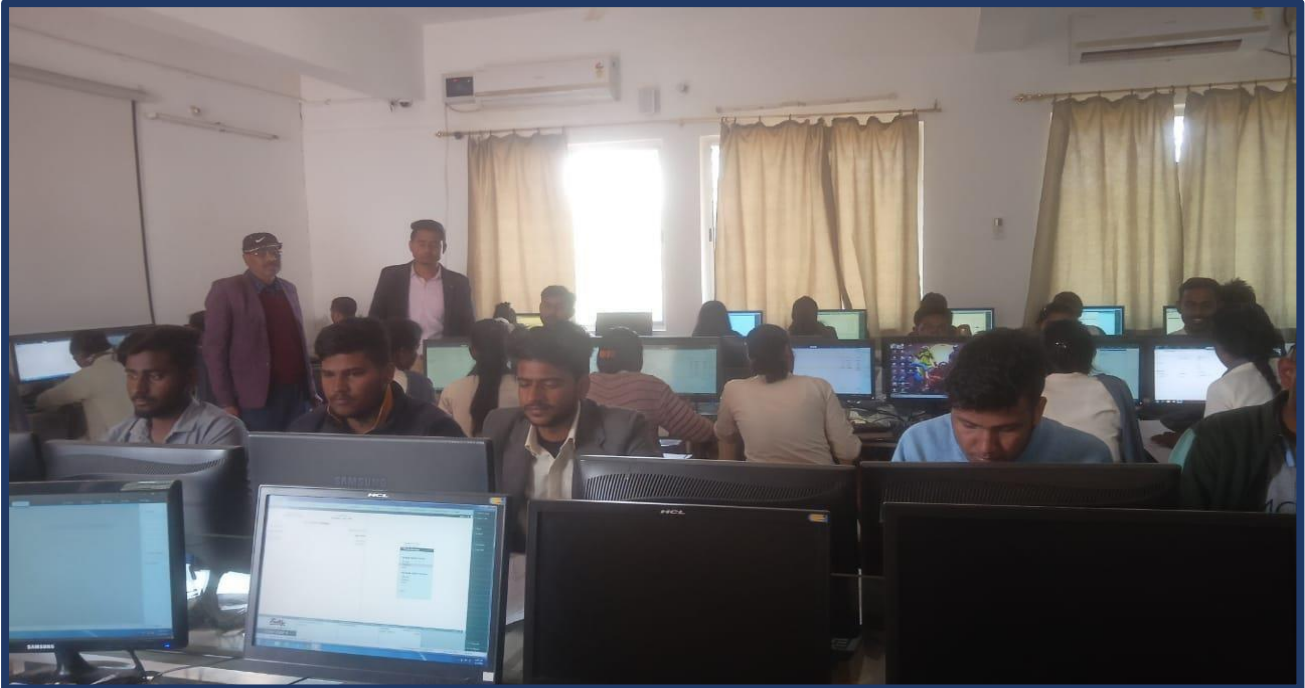
Course Coordination:

The course was organized by the Department of Commerce and Dr. Loveneesh Goutam effectively coordinated the entire course, ensuring smooth operations and facilitating a conducive learning environment.

Principal
Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4



PHOTO GALLERY





Picture of the certificate distribution ceremony

Shyama
 Principal

Yogoda Satsanga Mahavidyalaya
 Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
 Email: ysmprincipal@gmail.com, Web: ysei.edu.in

Under the auspices of YOGODA SATSANGA SOCIETY OF INDIA
 Founder: SRI SRI PARAMAHANSA YOGANANDA • President: SRI SRI SWAMI CHIDANANDA GIRI



English at work

At YSM, we always put efforts into the inclusive development of our students. As a part of it, the Mahavidyalaya in collaboration with Mahindra and Mahindra has organized a 40 hours program titled, "English at Work". The program was implemented by Naandi Foundation, an NGO which looks after the works of the project Mahindra Pride Classroom. Starting on 17th January 2023, the program has total participation of 30 girls students of the Mahavidyalaya.

During the sessions, the students were trained in the basics of communication skills, effective ways of information and idea sharing, conflict management skills, report writing, professional resume making, facing interviews, and similar things. The students also practiced mock interviews, classroom presentations, etc. during the session.

The program was concluded on 27th January 2023. Mr. Pranay Kumar was the program trainer and Dr. Mallika Kumari coordinated the entire program.

Below are some of the flashes of the program.



Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4



Chakradharpur, Jharkhand, India

MJG9+M9R, Post Office Rd, Machibazar, South Eastern Railway Colony, Chakradharpur, Jharkhand 833102, India

Lat 22.676721°

Long 85.61844°

19/01/23 02:10 PM GMT +05:30



Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

Under the auspices of YOGODA SATSANGA SOCIETY OF INDIA

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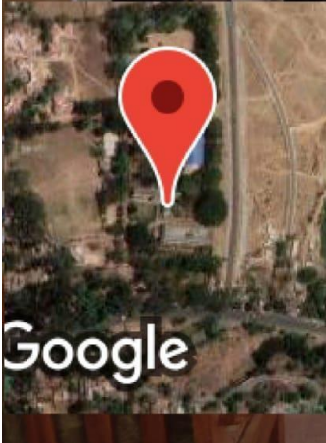


Yogoda Satsanga Mahavidyalaya

(Established in 1967)

NAAC Accredited B++ (CGPA 2.89)

Affiliated to Ranchi University & registered under 2 (F) & 12 (B) of UGC Act



Ranchi, Jharkhand, India
 879H+JRQ, Indra Nagar, Masibari, Ranchi,
 Jharkhand 834004, India
 Lat 23.319229°
 Long 85.280422°
 25/01/23 01:03 PM GMT +05:30

Shyama
 Principal

Yogoda Satsanga Mahavidyalaya
 Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
 Email: ysmprincipal@gmail.com, Web: ysei.edu.in

Under the auspices of YOGODA SATSANGA SOCIETY OF INDIA
 Founder: SRI SRI PARAMAHANSA YOGANANDA • President: SRI SRI SWAMI CHIDANANDA GIRI



Email address	Student Name	Student Contact Num	College Name	Course Stream
sonamsharma26eco@gmail.co	Sonam Kumari	9931368897	YOGODA SATSANGA MAHAVIDYAL/ <u>B.SC</u>	SCIENCE
pritikumari484848@gmail.com	Preeti Kumari	9142856020	YOGODA SATSANGA MAHAVIDYAL/ <u>B.COM</u>	COMMERC
sunainakumari483@gmail.com	Sunaina kumari	9304477672	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
jjotikumari5092003@gmail.co	Jyoti Kumari	6204745227	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
bodranisha686@gmail.com	Nisha Bodra	9523855457	YOGODA SATSANGA MAHAVIDYAL/ <u>B.SC</u>	SCIENCE
shonasinghrajput150@gmail.co	ANUKTA KUMARI	8406872315	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
mk802922@gmail.com	Monika Kumari	6299808747	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
gk245638@gmail.com	Gayatri kumari	8092809155	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
manilakerketta0@gmail.com	Manila kerketta	9060168483	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
binitakachhap01@gmail.com	Binita kumari	7632839369	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
shalinisharma914360@gmail.c	Shalini	7631122547	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
tirkeydaya31@gmail.com	Abhilasha tirkey	9162155783	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
sabyanihoro9@gmail.com	Sabyani Horo	9304331904	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
rupankumari763@gmail.com	Rupan Kumari	6203356392	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
laxmisoni73700@gmail.com	Laxmi Kumari	7370089001	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
sonamtirkey55@gmail.com	sonam kumari	7856855116	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
tanujha378@gmail.com	Tanu kumari	6206297141	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
guptamuskan3134@gmail.com	Muskan kumari	7209906923	YOGODA SATSANGA MAHAVIDYAL/ <u>B.COM</u>	COMMERC
sunidhi3713@gmail.com	Sunidhi kumari	9031737707	YOGODA SATSANGA MAHAVIDYAL/ <u>B.SC</u>	SCIENCE
kumaripinki89439@gmail.com	Pinki kumari	9102659213	YOGODA SATSANGA MAHAVIDYAL/ <u>B.COM</u>	COMMERC
kavitamunda2003@gmail.com	Kavita Munda	6205422457	YOGODA SATSANGA MAHAVIDYAL/ <u>B.COM</u>	COMMERC
ssanjitkumaryadav83@gmail.c	Geeta kumari	7654944326	YOGODA SATSANGA MAHAVIDYAL/ <u>B.COM</u>	COMMERC
Annupriya7825@gmail.com	Annu Priya	9031285506	YOGODA SATSANGA MAHAVIDYAL/ B.A	ARTS
manisha7667766036@gmail.c	Manisha Kumari	7667766037	YOGODA SATSANGA MAHAVIDYAL/ <u>B.SC</u>	SCIENCE
simrankumarii8252@gmail.cor	Simran Kumari	8252788633	YOGODA SATSANGA MAHAVIDYAL/ <u>B.SC</u>	SCIENCE
sp465101@gmail.com	Saman parween	7261809911	YOGODA SATSANGA MAHAVIDYAL/ <u>B.SC</u>	SCIENCE
rohinikachhap121@gmail.com	ROHINI KACHHAP	7634018521	YOGODA SATSANGA MAHAVIDYAL/ <u>B.COM</u>	ACCOUNTS
rajkumarimunda722@gmail.co	RAJKUMARI MUNDA	8809126407	YOGODA SATSANGA MAHAVIDYAL/ <u>B.COM</u>	ACCOUNTS
elicboy589@gmail.com	SONI KACHHAP	8709202837	YOGODA SATSANGA MAHAVIDYAL/ ARTS	POL SCIENCI
bandhnidhan123@gmail.com	BANDHNI DHAN	8252797417	YOGODA SATSANGA MAHAVIDYAL/ ARTS	POL SCIENCI

Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4

ABSENT	0	1	0	5	5	5	5	5	5	5		
PRESENT	30	29	30	25	25	25	25	25	25	25		
Batch number	18-Jan	19-Jan	20-Jan	21-Jan	22-Jan	23-Jan	24-Jan	25-Jan	26-Jan	27-Jan	COUNT	ATTENDANCE %
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	9	90%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	A	P	A	A	A	A	A	A	A	A	2	20%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	A	A	A	A	A	A	A	A	3	30%
1 P	P	P	A	A	A	A	A	A	A	A	3	30%
1 P	P	P	A	A	A	A	A	A	A	A	3	30%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	A	A	A	A	A	A	A	A	3	30%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%
1 P	P	P	P	P	P	P	P	P	P	P	10	100%


Principal

Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4



REPORT ON THE CERTIFICATE COURSE IN KARATE

Name of the Course	:	Karate
Course start date	:	20/03/2023
Course completion date	:	15/04/2023
Name of Trainer	:	Mr. Ashish Jaiswal (WMAF), Mr. Pankaj Gurung and, Mr. Amit Kumar
Course Duration	:	15 Days
Session Timing	:	2 Hours per day
Total Strength	:	23 Students
Targeted Students	:	Degree students of Y.S.M
Venue Details	:	Playground, College Campus
Course Coordinator	:	Prof. Shekhar Suman

COURSE DETAILS

The second batch for self-defense was organized at the Mahavidyalaya by the name of "Certificate course in Karate". The fifteen days course commenced on 20/03/2023 and concluded on 15/04/2023. The course witnessed a total participation of 23 students who completed the 2 hours daily session at the morning. Three professional instructors, namely Mr. Pankaj Gurung (Black Belt in two dan Kung-Fu), Amit Kumar (PTI, YSM) and Ashish Jaiswal (WMAF) conducted these sessions, which were received with great enthusiasm by the students. Prof. Shekhar Suman, Assistant Professor, Dept. of Mathematics coordinated the course training program on the behalf of the Mahavidyalaya.

Upon successful completion of training, the trainee students were awarded certificates by YSM and World Martial Arts Federation (WMAF).


Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4





POSTER

Yogoda Satsanga Mahavidyalaya
JAGANNATHPUR, DHURWA, RANCHI-834004
Email address: ysmranchi4@gmail.com
(NAAC Accredited, Grade: B++, CGPA:2.89)

CERTIFICATE COURSE IN KARATE

14 February 2023 to 02 March 2023

ART OF SELF DEFENCE AT YSM
"STAY YOUNG - STAY FIT"

SESSION TIME
8:30 AM TO
10:30 AM

**Venue - College
Playground**

REGISTRATION START DATE - 02 February 2023
REGISTRATION END DATE - 14 February 2023
REGISTRATION FEE - Rs. 400
(Through e-college portal)

The date in the poster is different as the course got delayed due to some unavoidable reason

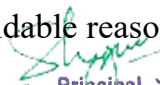
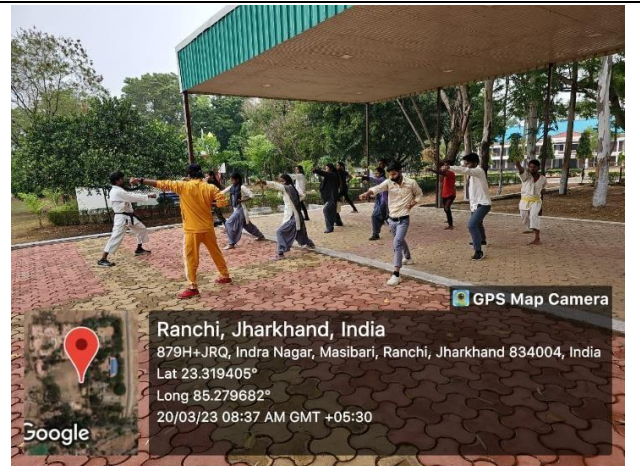

Principal
Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



PHOTO GALLERY



Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

Under the auspices of YOGODA SATSANGA SOCIETY OF INDIA

Founder: SRI SRI PARAMAHANSA YOGANANDA • President: SRI SRI SWAMI CHIDANANDA GIRI




Karate
Certificate Course

Session - 2023/24

Serial No.	Name of Student	Course	Roll No.	Date		21/03	22/03	23/03	24/03	25/03	26/03	27/03	28/03	29/03	30/03	31/03	01/04	02/04	03/04	04/04	Student I.D.
				20/03	21/03																
01	Kareena Nanda	B.Com(Sem1)	182	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Bcom2022601R2
02	Simran Maghija	B.A.	118	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
03	Rubi Negdwar	B.A.	108	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022ARIV40
04	Angali Nandhu	B.A.	440	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Bcom2021com077
05	Lately Kumari	B.com(Sem3)	77	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022ECC014
06	Purnima Kumari	B.A.Sem1	14	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022ECC0014
07	Ahakti Prakash	B.A.	62	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
08	Ahaktipada Nuna	B.A.(Sem1)	75	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
09	Niraj Kumar Sharma	B.Sc(IT)	25	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022ECC0075
10	Ashish Kumar	B.A.(PolSci)Sem1	01	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BSc2021MAT025
11	Aharwan Kumar	B.A.(Eng)Sem1	17	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022P05001
12	Sandeep Lahra	B.Sc(Eng)Sem1	04	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022P05017
13	Ajuman Kumari	B.com-Sem1	140	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022EN6004
14	Muskan Kivi	B.com Sem1	19	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Bcom2022com14
15	Anandeep Tivkey	B.A(Ed)Sem1	18	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Bcom2022com019
16	Ritik Bhandari	B.A.(PolSci)Sem1	262	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022ECC0018
17	Vishva Sharma	B.com sem1	132	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2019262
18	Rishabh Balmukund	B.com	134	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
19	Ajit Kachhap	B.Sc-Sem-3	04	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
20	Angali Kumari	B.A.Sem1	168	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BSc2021BOT004
21	Priya Kumari	B.com Sem1	126	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	BA2022DAL168
22	Sweety Kumari	B.com-Sem1	109	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Bcom2022com109
23	Angali Kumari	B.com-Sem5	68	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Bcom2022com58

Praramand Karate Master
Pankaj Gauram
Amit Kr. Singh

10 Days
3 Days
2 Days
15


 (P.T.T.)


Karate
Certificate
Course

Session: - 2023/24

Serial No	Name of Student	Course	Roll No.	Date	12/04	13/04	14/04	15/04	Student ID
01	Kareema Mumtaz	B.com (Sem 1)	182	P	P	P	P	P	Bcom2022com182
02	Simran Nagbika	B.A.	118	P	P	P	P	P	
03	Rubi Nagdwar	B.A.	108	P	P	P	P	P	BA2022Pos108
04	Angali Mumtaz	B.A.	440	P	P	P	P	P	BA2022ART440
05	Lorely Kumari	B.com (1st Sem)	77	P	A	P	P	P	Bcom2022com077
06	Purnmy Kumari	B.A. (Sem 1)	14	P	P	P	P	P	BA2022 E00014
07	Shakti Prakash	B.A.	62	P	P	P	P	P	BA2022E00062
08	Shaktipada Mura	B.A (Sem 1)	25	P	P	P	P	P	BA2022E00025
09	Niney K. Sharma	B.Sc (III)	25	P	P	P	P	P	BSC2021MHT025
10	Ashish Kumar	B.A (poli) Sem 1	01	P	P	P	P	P	BA2022Pos001
11	Sharanam Kumar	B.A (V) Sem 1	17	P	P	P	P	P	BA2022 POS017
12	Sandeep Lohra	B.A (Eng) Sem 1	04	P	P	P	P	P	BA2022E00004
13	Suman Kumari	B.com - Sem 1	140	P	P	P	P	P	Bcom2022com0140
14	Muskan Kru	B.com - Sem 1	19	P	P	P	P	P	Bcom2022com019 Bcom2022com019
15	Amandeep Tirkay	B.A. (Eco) Sem 1	18	P	P	P	P	P	BA2022E00018 BA2022E00018
16	Rihik Bhatnagar	B.A. (poli) Sem 1	262	P	P	P	P	P	BA2019262
17	Vishan Sharma	B.com - Sem 1	192	P	P	P	P	P	BA2019262
18	Rishabh Balmukund	B.com - "	134	P	P	P	P	P	
19	Ajit Kachhap	B.Sc (Sem 3)	04	P	P	P	P	P	BSC2021BOT064
20	Amyali Kumari	B.A. (Sem 1)	168	P	P	P	P	P	BA2022POL168
21	Priy Kumari	B.com (Sem 1)	126	P	P	P	P	P	Bcom2022com126
22	Aweezy Kumari	B.com (Sem 1)	109	P	P	P	P	P	Bcom2022com109
23	Amyali Kumari	B.com (Sem 1)	68	P	P	P	P	P	Bcom2020com068

Praramanand Karate master
Pankaj Gouram
Amit K. Singh

10 Days
03 Days
02 Days
15


 18/04/23
 (PT-J)

REPORT ON CERTIFICATION COURSE ON COMMUNICATIVE ENGLISH

✓ Name of the Course	:	Communicative English
✓ Name of the Trainer	:	Prof. Ranjana Gupta
✓ Course start date	:	12 th April, 2023
✓ Course end date	:	
✓ Course Duration	:	Six Month
✓ Course Fee	:	600/-
✓ Session Duration	:	1 Hour per day
✓ Total Strength	:	19 Students
✓ Targeted Students	:	Degree students of Y.S.M
✓ Venue Details	:	Digital Knowledge Centre
✓ Course Coordinator	:	Prof. Ranjana Gupta, CVS.

Course Overview:

The "Communicative English" certification course was conducted by Prof. Ranjana Gupta at the Digital Knowledge Centre. The course aimed to enhance the English language skills of the targeted students of degree section of our Mahavidyalaya. The course started on 12th April 2023 and concluded on 25th May 2023. The course consisted of both theory and practical in classroom and Language Laboratory.

Prof. Ranjana Gupta, brought her expertise and experience in the field of English language training to provide students with valuable insights and practical knowledge. The course consisted of hour on the college working day. This schedule allowed students to learn and practice English communication skills efficiently without interfering with their regular academic commitments. The course fee was set at 600/-, making it an affordable opportunity for the students to improve their English language proficiency. The course had a total strength of 19 students, ensuring a conducive learning environment with personalized attention.

Course Objectives:

The primary objectives of the course were as follows:

1. Enhance students' verbal and written communication skills in English.
2. Improve students' pronunciation and fluency in the language.
3. Boost students' confidence in expressing themselves effectively in various situations.



Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Syllabus

S. no.	UNIT	Sub Unit	Topic	No. of Lectures/Hours	Teaching Aid	Reference Book
01	Part A (Grammar)	01	Noun	01	Explanation of the topic from the text + power point presentation	Grammar Book Reliable Source From the Internet
		02	Gender of Nouns	01		
		03	V1,V2,V3	02		
		04	Tenses	06		
		05	Sentence	02		
		06	Transformation of Sentence	01		
		07	Voice	01		
		08	Narration	01		
02	Part B (Composition)	01	Unseen Passage Comprehension	02		
		02	Précis/Summary Writing	01		
		03	Curriculum vitae and Covering Letter	01		
		04	Application for Job	01		
		05	Journalistic Writing	01		
03	Part C (Practical in Language Lab)	01	Reading Skill	13		
		02	Listening Skill	13		
		03	Speaking Skill	13		

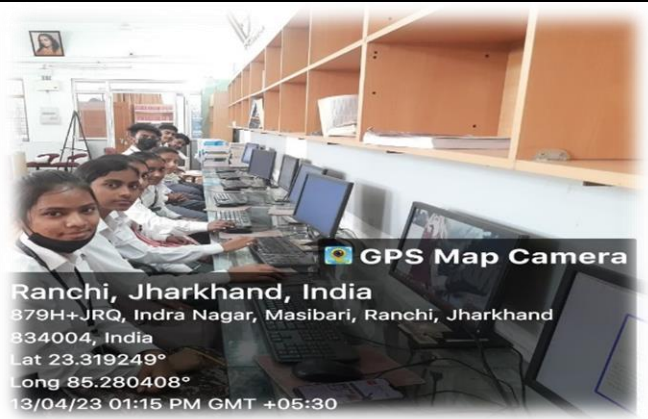
Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

PHOTO GALLERY



Picture of the students during the session



Picture of the students during the session

ATTENDANCE RECORD

YOGODA SATSANGA			MAHAVIDYALAYA																		
ENGLISH COMMUNICATIVE BATCH I (2023)			JAGANNATHPUR DHURWA, RANCHI - 4																		
STUDENT'S			ATTENDANCE																		
APRIL																					
Roll No.	Name	Signature and Date	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1.	Arnab Singh	(B.A) Eng	.	.	P	P	P	.	P
2.	Richa Singh	Eng	P
3.	Vishal Kumar Yadav	Eng	P
4.	Nagana Sahu	Eng	P	P	.	P	P	.	P
5.	Chandni Dey	Eng	P	P
6.	Vishal Barik	(BSc) Maths
7.	Niki Saha	Eng	P	P	P	P
8.	Sonu Kumar	Eng
9.	Rajesh Kumar Jha	Ita	P	P	P	P	P	P	.	P
10.	Anita Barik	B.B.A	.	.	P	P	.	.	.	P	P	P	P
11.	Preeti Kumari	B.B.A	P	P	P
12.	Kalpna Samal	B.B.A	P	P	P	P	.	P	P	P	.	P	P	.	P	P	.	P	P	.	P
13.	Tanu Kumari	B.B.A	P	P	P	P	.	P	P	P	.	P	P	.	P	P	.	P	P	.	P
14.	Ankit Kumar	B.B.A	P	P	P
15.	Divya Kumari	B.B.A	P	P	P
16.	Urvashi Kumari	B.B.A	P	P	P
17.	Anisha Sinha	B.B.A	.	.	P	P	.	P	P	P	.	P	P	P	P	P	.	P	P	.	P
18.	Shaikh Nahed Faruq	B.B.A	P	P	.	P	.	P	P	P	.	P	P	P	P	P	.	P	P	.	P
19.	Shantijal Saha	B.B.A	P	P	P	P

Attendance Sheet

Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

REPORT ON CERTIFICATE COURSE IN SOLID WASTE MANAGEMENT

- Name of the Course : Solid Waste Management
- Course start date : 04/05/2023
- Course completion date : 11/05/2023
- Name of Trainer : Mr. Prakash Kumar, CEO, Urban Kheti, Ranchi
- Course Duration : 07 Days (30hrs)
- Course Fee : Rs. 400
- Session Timing : 4-5 Hours per day
- Total Strength : 16 Students
- Targeted Students : Degree students of Y.S.M (on the role any semester)
- Venue Details : Room No. S1, Main Building, YSM and College Garden
- Course Coordinator : Dr. Sumit Pathak, Department of Botany

COURSE DETAILS

From May 4th to May 11th, 2023, the Internal Quality Assurance Cell (IQAC) collaborated with **Urban Kheti** to organize a 7-day (30 hours) Certificate Course in Solid Waste Management. This course aimed to promote sustainable development and environmental consciousness, aligning with the objectives of the National Education Policy (NEP). A total of 16 students registered for the course eager to explore the intricacies of solid waste management.

During the course, students were introduced to the current waste management scenario in Ranchi, which included landfills. They also examined insightful case studies that highlighted the challenges faced in waste management and potential solutions.

SYLLABUS COVER

The course extensively covered key components of solid waste management. Students gained knowledge about the various stages involved, including waste collection, transportation, treatment, and disposal. Emphasis was placed on the importance of waste segregation at the source, as well as the significance of recycling and composting to minimize environmental impact.

Additionally, the course focused on waste processing techniques and technologies. Students learned about methods such as incineration, landfill gas recovery, and anaerobic digestion. Through this, they gained insights into the benefits and drawbacks of each approach, enabling them to develop a comprehensive understanding of waste processing alternatives.

COURSE COORDINATOR

Dr. Sumit Pathak, Assistant Professor in the Department of Botany, took charge of coordinating the entire certification course ensuring a holistic understanding of solid waste management for all the participants.



Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

PHOTO GALLERY



Picture of the students during the theory session.



Picture of the students during the theory session.



Picture of the students during the practical session



Picture of the students during the practical session

Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



Yogoda Satsanga Mahavidyalaya

(Established in 1967)

NAAC Accredited B++ (CGPA 2.89)

Affiliated to Ranchi University & registered under 2 (F) & 12 (B) of UGC Act



Certificate course in solid waste management

Attendance

Date: - 04.05.2023.

S.No.	Name and ID No.	Signature
1.	Shubham K Singh BSC2022 BOT005	Singh
2.	Akash Dhan BSC 2022 PHY006	Akash Dhan.
3.	Nikhil Ram BSC2022 ZOO023	Nikhil Ram
4.	Aman Kumar Mahli BSC2022 BOT002	Aman K Mahli
5.	Ashish Kumar Sharma BA2022 POS001	Ashish Kumar
6.	Amit Mahfo BA2022 PAS007	Amit Mahfo
7.	Mandeep Nayak BA2022 POS055	Mandeep Nayak
8.	Sudhis Kumar BA2022 POS040	Sudhis Kumar
9.	Sharwan Kumar BA2022 POS017	Sharwan Kumar
10.	Smeeita Kumari BSC 2021 BOT 003	Smeeita Kumari
11.	Pranmila Kumari BSC 2022 BOT006	Pranmila Kumari
12.	Alok Jhon Ekka	Alok
13.	Smrita Kumari	S
14.	Muskan Kumari	Muskan
15.	Aditi Raj	Aditi
16.	Soni Kumari	Soni

[Signature]
04.05.23.



Yogoda Satsanga Mahavidyalaya

(Established in 1967)

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Certificate course in solid waste management

Attendance

Date: - 05.05.2023.

S.No.	Name and ID No.	Signature
1.	Shubham kr. singh BSC2022 BOT005	8singh
2.	Aman Kumar Mahli BSC2022 BOT002	Aman Kr Mahli
3.	Akash Doraon BSC2022 PMY006	Akash Doraon
4.	Nikhil Ram BSC2022 ZOO023	Nikhil Ram
5.	Ashish Kumar Sharma BA2022 POS001	Ashish Kumar
6.	Amit Mahto BA2022 POS007	Amit Mahto
7.	Mandeep Nayak BA2022 POS055	Mandeep Nayak
8.	Sudhita Kumar BA2022 POS040	Sudhita Kumar
9.	Sharman Kumar BA 2022 POS 017	Sharman
10.	Smeeita Kumar BAS2021 BOT003	Smeeita Kumar
11.	Pooamila Kumari BSC2022 BOT006	Pooamila Kumari
12.	Soni Kumari BSC2022 BOT00	Soni
13.	Aditi Raj BSC2022 BOT00	Aditi
14.	Alok John Ekka	Alok
15.	Smaita Kumari	
16.	Muskan Kumari	Muskan



Yogoda Satsanga Mahavidyalaya

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Certificate course in solid waste management



Attendance

Date: - 06.05.2023.

S.NO	Name and Id No.	Signature
1.	Shubham kr. singh BSC2022BOT005	bsingh
2.	AKASH Oraon BSC.2022PHY006	Akash Oraon
3.	Nikhil Ram BSC2022ZOO023	Nikhil Ram
4.	Amit Mahla BA2022POS007	Amit Mahla
5.	Ashish Kumar Sharma BA2022POS001	Ashish Kumar
6.	Aman Kumar Mahli BSC2022BOT002	Aman Kumar Mahli
7.	Mandeep Nayak BA2022POS055	Mandeep Nayak
8.	Sudhin Kumar BA2022POS040	Sudhin Kumar
9.	Sharwan Kumar BA2022POS017	Sharwan Kumar
10.	Smriti Kumari BSC2021BOT003	Smriti Kumari
11.	Preamila Kumari BSC2022Bot006	Preamila Kumari
12.	Soni Kumari BSC2022Bot001	Soni
13.	Alok Jhan Ekta	Alok
14.	Aditi Raj	Aditi
15.	Smrita	
16.	Muskan	Muskan



Yogoda Satsanga Mahavidyalaya

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Certificate course in solid waste management



Attendance

Date: - 8.05.2023.

S.No.	Name and ID No.	Signature
1.	Shubham Kr. Singh BSC2022BOT005	Shubham
2.	Ashish Kr. Sharma BA2022POS001	Ashish Kumar
3.	Amit Mahto BA2022POS007	Amit Mahto
4.	Sharwan Kumar BA2022POS017	Sharwan
5.	Mandeep Nayak BA2022POS055	Mandeep Nayak
6.	Sudhis Kumar BA2022POS040	Sudhis Kumar
7.	Aman Kumar Mahli BSC2022BOT002	Aman Kr Mahli
8.	AKASH ORAON BSC2022PHY006	Akash Oraon
9.	Nikhil Kumar BSC2022ZOO023	Nikhil Kumar
10.	Smriti Kumari BSC2021BOT003	Smriti Kumari
11.	Pranila Kumari BSC2022BOT006	Pranila Kumari
12.	Soni Kumari BSC2022BOT001	Soni
13.	Adit Raj BSC2022BOT001	Adit
14.	Smriti Kumari	
15.	Muskan Kumari	Muskan
16.	Alok Jhon Ekka	Alok



Yogoda Satsanga Mahavidyalaya

(Established in 1967)

NAAC Accredited B++ (CGPA 2.89)

Affiliated to Ranchi University & registered under 2 (F) & 12 (B) of UGC Act

Certificate course in solid waste management



Attendance

Date: - 11-05-2023.

S.No.	Name and ID No.	Signature
1.	Shubham kr. Singh BSC2022 BOT005	Ssingh
2.	Aman Kumar Mahli BSC2022 Bot 002	Aman Kr Mahli
3.	Akash Doraon BSC2022PHY006	Akash Doraon
4.	Nikhil Ram BSc 2022 ZOO023	Nikhil Ram
5.	Amit Mahto BA2022 POS007	Amit Mahto
6.	Ashish Kumar Sharma BA2022 POS001	Ashish Kumar
7.	Mandeep Nayak BA2022 POS055	Mandeep Nayak
8.	Sudhita Kumar BA2022 POS040	Sudhita Kumar
9.	Sharwan Kumar BA2022 POS017	Sharwan Kumar
10.	Smeeta Kumari BSC2021 BOT003	Smeeta Kumari
11.	Pooamila Kumari BSC2022BOT006	Pooamila Kumari
12.	Soni Kumari Bsc 2022 BOT 00	Soni
13.	Aditi Raj BSC2022 BOTPI	Aditi
14.	Alok Jhon Ekka	A
15.	Smrita Kumari	Smrita
16.	Muskaal Kurri	Muskaal

[Signature]



Yogoda Satsanga Mahavidyalaya

(Established in 1967)

NAAC Accredited B++ (CGPA 2.89)

Affiliated to Ranchi University & registered under 2 (F) & 12 (B) of UGC Act



Certificate course in solid Waste management

Attendance

Date:- 09.05.2023.

S.No	Name and ID No.	Signature
1.	Akash Oraon	Akash Oraon
2.	Shubham Kr. Singh	Singh.
3.	Aman Kumar Mahli	Aman (or) Mahli
4.	Nikhil Ram.	Nikhil Ram
5.	Ashish Kr. Sharma.	Ashish Kumar
6.	Mandeep Nayak.	Mandeep Nayak
7.	Sudhir Kumar.	Sudhir Kumar
8.	Sharwan Kumar	Shaswara
9.	Smrita Kumari	Smrita Kumari
10.	Pramila Kumari	Pramila Kumari
11.	Soni Kumari	Soni
12.	Aditi Ray.	Aditi Ray
13.	Muskan Kumari	Muskan Kumari
14.	Alok Thon Ekeka.	Alok Thon
15.	Smrita Kumari	Smrita Kumari
16.	Amit Mahli	Amit Mahli
17.		

[Signature]
10.05.2023.



Yogoda Satsanga Mahavidyalaya

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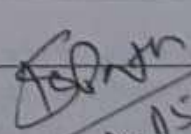


Certificate course in solid Waste management

Attendance

Date:- 10.05.2023.

S.No	Name and ID No.	Signature
1.	Akash Oraon	Akash Oraon.
2.	Shubham Kr. Singh	Ssingh.
3.	Aman Kumar Mahli	Aman Kr. Mahli
4.	Nikhil Ram	Nikhil Ram.
5.	Ashish Kr. Sharma	Ashish Kumar.
6.	Amit Mahto	Amit Mahto.
7.	Mandeep Nayak	Mandeep Nayak
8.	Sudhir Kumar	Sudhir Kumar
9.	Shrawan Kumar	Shrawan
10.	Smrita Kumari	Smrita Kumari
11.	Pranika Kumari	Pranika Kumari
12.	Soni Kumari	Soni
13.	Aditi Raj	Aditi Raj
14.	Alok John Ekka	Alok
15.	Smrita Kumari	S
16.	Muskan Kumari	Muskan.
17.		


10.05.2023.

PROGRAM DETAILS OF OFFICE OPERATIONS EXECUTIVE COURSE BATCH TWO

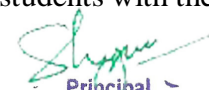
□ Name of the Program	:	EXCEL (Employability Excellence with College & Learning)
□ Name of the Course	:	OFFICE OPERATIONS EXECUTIVE
□ Name of the Agency	:	Learnet skills limited
□ Name of the Trainer	:	Mrs. Nisha
□ Course start date	:	15.10.2022
□ Course completion date	:	03.01.2023
□ Course Duration	:	(250 hours)
□ Course Fee	:	Nil
□ Session Timing	:	10.30 AM-2.30 PM (4 Hours)
□ Total Strength	:	27 Students
□ Targeted Students	:	2019-2022 batch
□ Class Room Details	:	Room No- S13, Main Building
□ Assessment Date	:	13 th Jan 2023
□ Course Coordinator	:	Dr. Sanjay Kumar and Dr. Loveneesh Goutam

Executive Summary

YSM conducted the second batch of Office Operations Executive which is a three-month certification course for the batch of 2019-22, with the aim of developing students' skills and preparing them for employment. The course, consisting of 250 hours, was implemented by Learnet Skills Limited, a subsidiary of Schoolnet India, in partnership with the National Skill Development Corporation (NSDC) under the Employability Excellence with College & Learning (EXCEL) program of the Jharkhand Skill Development Mission Society. Mrs. Nisha, a Training of Trainers (ToT) certified professional from the Sector Skill Council (SSC), led the training program, which commenced on October 15, 2022, and concluded on January 3, 2023. Schoolnet India, a vocational skills training company, specializes in the implementation of various government schemes related to skill development and employment generation. s

About the course

The objective of this program is to provide training and skill development to students, preparing them for the job role of an Office Operations Executive. The job responsibilities of an Office Operations Executive include reviewing and preparing documents, composing basic correspondence, maintaining records, coordinating with internal and external agencies, and ensuring the completion of tasks in accordance with professional workplace practices. The program is designed to equip students with the necessary knowledge and abilities to perform these tasks effectively.



Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



Course Details

The course was specifically aimed at the batch of students from 2019-2022 and had a total of 27 attendees. The duration of the course was three months, with a training duration of 250 hours. The training sessions were conducted in Room No-S13 of the Main Building, and the timings were from 9.00 AM-1.00 PM. The students received four hours of training each day during these sessions.

Course Outcomes

The course focused on teaching the students how to effectively manage various routine office activities, utilize computer systems to store, retrieve and communicate information, verify and review forms and applications, effectively coordinate with both internal and external agencies, apply the principles of professional practice in a workplace setting, and communicate effectively with clients, visitors, and colleagues. The specific objectives of this course were to enable the students to achieve the following outcomes:

1. Manage routine office activities proficiently.
2. Utilize computer systems efficiently for storing, retrieving, and communicating information.
3. Verify and review forms and applications accurately.
4. Effectively coordinate with both internal and external agencies.
5. Apply professional principles and practices in a workplace setting.
6. Communicate effectively with clients, visitors, and colleagues.

Assessment and Evaluation

On 13th April 2023, an external assessor appointed by the government conducted an assessment to evaluate the implementation of the course content and learning outcomes. The purpose of this assessment was to determine the level of proficiency achieved by the students who participated in the course. To receive certification, students were required to pass both a written test and an interview. Only those students who passed both of these assessments were awarded certificates.

Feedback

The EXCEL Course for Office Operations Executive proved to be an all-inclusive and highly informative training program. The course outcomes were clearly defined, and the training was tailored to suit the requirements of modern-day office environments. The course was organized efficiently, and the trainer exhibited a high degree of cooperation and flexibility, catering to the needs of students.

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hailing from semi-urban areas. Feedback from the students was overwhelmingly positive, with many expressing that they had learned a great deal and were able to develop various skills, including improved communication abilities, enhanced IT proficiency, increased self-confidence, and most importantly, job placements. Overall, the course was a tremendous success and will undoubtedly benefit students in their future careers.


Principal

Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in



Candidates' details

S. No.	Name	Contact Number
1	Kumari Rashmi	9471590313
2	Anjali Kumari	9709230570
3	Kumari Madhu	7321053201
4	Sanjay Murmu	9508940757
5	Anushka Raj	9304106689
6	Rahul Rana	7979743060
7	Jyoti Lakra	7546812436
8	Md .Warisuddin	926103191
9	Kusum Kumari	6209307896
10	Aradhana Prasad	6200352604
11	Prity Kumari	9304388575
12	Bipul Kumar	9113746391
13	Arun Kumar	8252048146
14	Kumar Divyanshu	6200741043
15	Ayush Pandey	9570921274
16	Nitu Kumari	7079960371
17	Sahil Kumar	8340554340
18	Pratima Kumari	6207243126
19	Anmol Kumar Verma	9508477205

Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



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20	Mamta Kumari	8797034330
21	Bipul Lakra	7091421119
22	Sushma Kumari	6203854402
23	Ashutosh Sarkar	9534844155
24	Nitu Kumari	9155868807
25	Shailly Arya	994178241
26	Kumari Smita	7294175342
27	Tannu Kumari	8674932268


Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
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Photo Gallery



Picture of the students during class


Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



Picture of the students during the pre-dewali celebration at college campus



Picture of the students after receiving the course book

Shyama
 Principal

Yogoda Satsanga Mahavidyalaya
 Jagannathpur, Dhurwa, Ranchi-4



Yogoda Satsanga Mahavidyalaya

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Picture of the students during class

Shyama
Principal

Yogoda Satsanga Mahavidyalaya
Jagarnathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

Under the auspices of YOGODA SATSANGA SOCIETY OF INDIA

Founder: SRI SRI PARAMAHANSA YOGANANDA • President: SRI SRI SWAMI CHIDANANDA GIRI



A REPORT ON OFFICE OPERATIONS EXECUTIVE COURSE

BASIC INFORMATION

- Name of the Program : EXCEL (Employability Excellence with College & Learning)
- Name of the Course : OFFICE OPERATIONS EXECUTIVE
- Name of the Agency : Learnet skills limited
- Name of the Trainer : Mrs. Ruchika Das
- Course start date : 14.10.2022
- Course completion date : 02.01.2023
- Course Duration : 250 hours
- Course Fee : Nil
- Session Timing : 8.30 AM - 12.30 PM (4 Hours)
- Total Strength : 27 Students
- Targeted Students : 2019-2022 batch
- Class Room Details : Room No- S14, Main Building
- Assessment Date : 20th February 2023
- Course Coordinator : Dr. Sanjay Kumar and Dr. Loveneesh Goutam

EXECUTIVE SUMMARY

YSM conducted a three-month "Office Operations Executive" certification course for the batch of 2019-22, with the aim of developing students' skills and preparing them for employment. The course, consisting of 250 hours, was implemented by Learnet Skills Limited, a subsidiary of Schoolnet India, in partnership with the National Skill Development Corporation (NSDC) under the Employability Excellence with College & Learning (EXCEL) program of the Jharkhand Skill Development Mission Society. Mrs. Ruchika Das, a Training of Trainers (ToT) certified professional from the Sector Skill Council (SSC), led the training program, which commenced on October 14, 2022, and concluded on January 2, 2023. Schoolnet India, a vocational skills training company, specializes in the implementation of various government schemes related to skill development and employment generation.

The collaboration between YSM, Learnet Skills Limited, Schoolnet India, and NSDC has proven instrumental in bridging the gap between education and employment. By offering focused training in office operations, the program empowered students to enter the job market with confidence and contribute effectively to the workforce



Principal
Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



ABOUT THE COURSE

The objective of this program is to provide training and skill development to students, preparing them for the job role of an Office Operations Executive. The job responsibilities of an Office Operations Executive include reviewing and preparing documents, composing basic correspondence, maintaining records, coordinating with internal and external agencies, and ensuring the completion of tasks in accordance with professional workplace practices. The program is designed to equip students with the necessary knowledge and abilities to perform these tasks effectively.

COURSE DETAILS

The course was specifically aimed at the batch of students from 2019-2022 and had a total of 27 attendees. The duration of the course was three months, with a training duration of 250 hours. The training sessions were conducted in Room No-S14 of the Main Building, and the timings were from 8:30 AM to 12:30 PM. The students received four hours of training each day during these sessions.

COURSE OUTCOMES

The course focused on teaching the students how to effectively manage various routine office activities, utilize computer systems to store, retrieve and communicate information, verify and review forms and applications, effectively coordinate with both internal and external agencies, apply the principles of professional practice in a workplace setting, and communicate effectively with clients, visitors, and colleagues. The specific objectives of this course were to enable the students to achieve the following outcomes:

1. Manage routine office activities proficiently.
2. Utilize computer systems efficiently for storing, retrieving, and communicating information.
3. Verify and review forms and applications accurately.
4. Effectively coordinate with both internal and external agencies.
5. Apply professional principles and practices in a workplace setting.
6. Communicate effectively with clients, visitors, and colleagues.

ASSESSMENT AND EVALUATION

On 20th February 2023, an external assessor appointed by the government conducted an assessment to evaluate the implementation of the course content and learning outcomes. The purpose of this assessment was to determine the level of proficiency achieved by the students who participated in the

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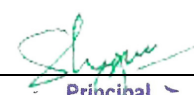
course. To receive certification, students were required to pass both a written test and an interview. Only those students who passed both of these assessments were awarded certificates.

FEEDBACK

The EXCEL Course for Office Operations Executive proved to be an all-inclusive and highly informative training program. The course outcomes were clearly defined, and the training was tailored to suit the requirements of modern-day office environments. The course was organized efficiently, and the trainer exhibited a high degree of cooperation and flexibility, catering to the needs of students hailing from semi-urban areas. Feedback from the students was overwhelmingly positive, with many expressing that they had learned a great deal and were able to develop various skills, including improved communication abilities, enhanced IT proficiency, increased self-confidence, and most importantly, job placements. Overall, the course was a tremendous success and will undoubtedly benefit students in their future careers.

LIST OF THE STUDENTS WITH CONTACT AND PLACEMENT DETAILS

S. No.	Name	Contact Number
1	PRAMILA ORAN	7481048792
2	SHANTA KRI MUNDA	9709174962
3	AJIT SINGH	9931143450
4	RITIKA KUMARI	6200852742
5	SHALINI KUMARI	8084209355
6	NIKITA SHARMA	7717721780
7	NIKITA RANI	7258995223
8	JANVI MISHRA	9262500804



Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4



Yogoda Satsanga Mahavidyalaya

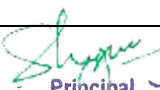
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9	AMIT KR CHAUDHARY	8294573424
10	PIYUSH PUSHKAR	7488410693
11	MANSI KUMARI	9661153758
12	NEHA TOPPO	8294573954
13	PURNIMA KANTI GOPE	6200935214
14	ROHIT RAJAK	8409656374
15	ANITA KUMARI	7857920923
16	ANKITA KUMARI	7634955993
17	NANDINI KUMARI	7004122846
18	ARTI KUMARI	9060288389
19	LALKI KUMARI	7091065021
20	NIRMALA TIRKEY	9608021478
21	NISHA KUMARI	8102652707
22	NIKITA KUMARI	8541042465
23	KRIKA KUMARI	7857900753
24	DEEPIKA KUMARI	8877983784
25	VIKRAM MAHATO	6200596776
26	BITTU KUMAR	7992235866
27	PRIYANKA SUMAN	7079746144


Principal

Yogoda Satsanga Mahavidyalaya
Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in



PHOTO GALLERY



Students attending theory classes



Students receiving their course- books

Shyama
Principal
 Yogoda Satsanga Mahavidyalaya
 Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
 Email: ysmprincipal@gmail.com, Web: ysei.edu.in

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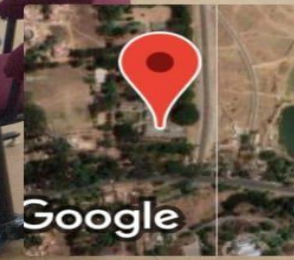


realme Shot on realme

Students with their ID cards



GPS Map Camera



Ranchi, Jharkhand, India
 yogoda satsanga mahavidyalaya, ranchi , jharkhand India
 Lat 23.318942°
 Long 85.280596°
 02/11/22 01:09 PM GMT +05:30

Students attending their practical classes

Principal
 Yogoda Satsanga Mahavidyalaya
 Jagannathpur, Dhurwa, Ranchi-4

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
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REPORT OF MAHINDRA PRIDE CLASSROOM TRAINING PROGRAM

ABOUT

- ▶ Name of the program : Employability Skills Training & Domain Training Programme
- ▶ Duration of the Program : 32 Hours (4hrs a day * 8 days)
- ▶ Program dates : 14th May, 2022 to 21st May, 2022
- ▶ Program Timing : 10.00 AM to 02.00 PM
- ▶ Mode of the program : Offline at YSM Seminar Hall
- ▶ Program Facilitator : Mahindra Pride Classroom (Corporate Social Responsibility (CSR) Livelihood programme of the Mahindra and Mahindra group, implemented by Naandi Foundation, a Public Charitable Trust)
- ▶ Trainer Name : Rafat Perween and Tulika Choudhary
- ▶ Program Coordinator : Dr. Mallika Kumari
- ▶ Number of Participants : 72 Students

Program coverage:

- ▶ Life Skills - compassion, respect, gratitude, being a responsible global citizen
- ▶ Soft Skills - grooming, body language, teamwork, time management, social manners, etc.
- ▶ Communication Skills - functional English and the ability to express themselves clearly in the local language
- ▶ Presentation Skills - speaking clearly, coherently and confidently.
- ▶ Interview Skills - resume preparation, interview questions, mock interviews

Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

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Date: 08-02-2022

To,
The Principal,
Yogda Satsang Mahavidyalaya,
Jharkhand

Sub: Proposal for Implementation of Employability Skills Training & Domain Training Programme for final year passing out Graduate & Post Graduate Students under Mahindra & Mahindra's CSR initiative "Mahindra Pride Classroom" on Online and Offline Platform.

Dear Sir/Ma'am,

Greetings from Naandi Foundation's Mahindra Pride Classrooms!

Mahindra Pride Classroom is a flagship Corporate Social Responsibility (CSR) Livelihood programme of the Mahindra and Mahindra group and is fully implemented by Naandi Foundation, a Public Charitable Trust incorporated under the Indian Trusts Act, having its registered office in Hyderabad.

Mahindra Pride Classroom's vision is "To mainstream socially and economically disadvantaged youth, through the process of skill-development training, so as to make them employable in the various sector".


The Mahindra Pride team strongly believes that apart from academic education, Skill Development is also required for students when they step out into the professional world. It is imperative for young adults to be equipped with essential life skills and soft skills. While certain skills may be acquired through everyday experience at home, Classroom or College, they are not sufficient to adequately equip the youth in today's complex society.

The Mahindra Pride Classroom aims to help students to:

- Develop an identity and improve their self-esteem.
- Manage emotions and overcome obstacles.
- Build relationships and polish their interpersonal skills.
- Enhance and improve employability skills.
- Improve personal and professional effectiveness.

The life skills component of the training module has helped to transform the learners into confident, determined, goal-oriented youth – a personality shift essential for them to pursue successful careers in the sectors of their choice.

It has helped improve students' understanding of the world and their role and responsibility towards it. It has also enabled them in finding ways to cope with the challenges that life throws at them. These young adults who underwent our training, firmly believe that they will be able to live a more productive and fulfilling life.



Principal
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Program Brief

A 32 Hours course for Employability Skills Training & Domain Training was organized in YSM, Ranchi for the graduation students. The program started from 14th May 2022 and concluded on 21st May 2022 with 32 hours of course duration. A total of students 72 (Seventy-Two) have rigorously undergone this training program. The program was facilitated by Mahindra and Mahindra group as a part of their CSR initiative under the title Mahindra Pride Classroom implemented by Naandi Foundation. The students were taught with Life skills, soft skills, communication skills, presentation skills and interview skills to prepare them for their future jobs. Certificate of completion were given to the students after the course completion.

The students were extremely motivated and satisfied. They said that they have learnt many good things which will help them with their future jobs.



Jagannathpur, Dhurwa, Ranchi 834004, Jharkhand
Email: ysmprincipal@gmail.com, Web: ysei.edu.in

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Note: The attendance and Certificate of the course is attached below.

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Yogoda Satsanga Mahavidyalaya
Mahindra Classroom Training Programme

S.No	Student Name	Group	Department	Roll No.	Attendance								
					14/5	15/5	16/5	17/5	18/5	19/5	20/5	21/5	
1	Atul Kumar	B	B.A	558	P			P					
2	Shailly Arya	B	Economics	322	P	P	P	P	P	P	P	P	P
3	Anuradha Kumari	B	BCA	8		P	P	P	P	P	P		
4	Susma Kumari	B	BCA	49	P				P	P	P	P	P
5	Anita Kujur	B	B.Com	126	P	P		P		P	P	P	P
6	Ankita Kumari	B	B.A	107			P		P	P	P	P	P
7	Goldy Kumari	B	B.A	106		P		P	P	P		P	P
8	Kajal Kacchap	B	B.A	314	P			P	P	P			
9	Naisha Kumari	B	B.A	313	P	P	P		P	P			P
10	Riya Kumari mahli	B	B.A	102	P	P	P	P	P		P	P	P
11	Suman mahli	B	B.A	37		P		P	P	P			P
12	Neha Kumari	B	B.A	627	P	P	P	P	P	P	P	P	P
13	Radhika Kumari	B	B.A	620	P		P	P	P	P	P	P	P
14	Kumari Rashmi	B	B.Sc IT	2	P	P	P	P	P	P	P	P	P
15	Rani Kumari	B	B.A	251		P		P		P	P	P	P
16	Aparna Kumari	B	B.Com	124	P		P	P	P	P	P	P	P
17	Neha Kumari	B	Pol.Sci.	496	P	P	P	P	P	P	P	P	P
18	Kumari Madhu	B	B.Com	253	P			P	P	P	P	P	P
19	Soni Kumari	B	B.Com	5	P		P	P	P	P	P	P	P
20	Jyoti Kumari	B	B.Com	6		P	P	P	P	P	P	P	P
21	Jyoti Kumari	B	B.Com	21	P	P		P	P	P	P	P	P
22	Ritika Kumari	B	B.Sc	55		P	P	P	P	P	P	P	P
23	Anamika Kumari	B	B.Sc	42	P	P	P	P	P	P	P	P	P
24	Rekha Kumari	B	B.Sc	88		P		P	P	P			P
25	Manisha Kumari	B	B.Sc	54	P		P	P	P	P	P	P	P
26	Nidhi Kumari	B	B.Sc	81	P		P	P		P	P	P	P
27	Aradhana Kumari	B	B.Sc	26	P	P	P	P	P	P	P	P	P
28	Jayshee	B	B.Sc	49		P		P	P	P			P
29	Chanchal	B	B.Sc	25	P	P	P	P	P	P	P	P	P
30	Nishtha Kumari	B	B.A	161		P	P		P	P	P	P	P
31	Himanshu Kumar	B	Pol.Sci.	351	P	P	P	P	P	P	P	P	P
32	Ritesh Kumar	B	BCA	40	P		P	P				P	P
33	Amit Lakra	B	BCA	37	P	P	P	P	P	P	P	P	P
34	Amit Kumar	B	BCA	10	P		P	P	P		P	P	P
35	Asutosh sarkar	B	B.Sc.IT	3	P			P	P			P	P
36	MD. Warisuddin	B	B.Com	173		P	P	P	P	P	P	P	P
37	Chandan Kumar	B	B.A	212	P	P		P	P	P	P	P	P
38	Bitu Kumar	B	B.A	546	P	P	P	P	P	P	P	P	P
39	Kavita Kumari	B	B.Com	204	P		P	P	P	P	P	P	P
40	Shaili Kumari	B	Economics	322		P	P	P	P	P	P	P	P
41	Priti Kumari	B	Pol.Sci.	460	P	P		P	P	P	P	P	P
42	Sanyog Bharti	B	BCA	35	P	P	P		P			P	P

Malik
21/05/2022

Yogoda Satsanga Mahavidyalaya

Mahindra Classroom Training Programme

S.No	Student Name	Group	Department	Roll No.	Attendance							
					14/5	15/5	16/5	17/5	18/5	19/5	20/5	21/5
1	Aakansha kumari	A	B.Com	192	P	P		P	P		P	P
2	Aradhana prasad	A	B.Com	242	P		P	P	P		P	
3	sanju Kumari	A	Pol.Sci.	87	P	P	P	P		P	P	
4	Sangeeta Kumari	A	Pol.Sci.	284		P	P	P	P		P	P
5	Jayanti kumari	A	Pol.Sci.	468	P	P	P	P	P		P	
6	Neha kumari	A	Pol.Sci.	129	P	P	P	P			P	P
7	Kajal Kumari	A	Pol.Sci.	367	P	P		P	P	P	P	P
8	Neha kumari	A	Pol.Sci.	415	P	P	P	P	P	P	P	
9	Anima kispotta	A	Pol.Sci.	91	P	P	P	P			P	
10	Punam kumari	A	Pol.Sci.	235	P			P	P	P		
11	Hema Tirkey	A	Pol.Sci.	112	P	P	P		P	P		P
12	Sonia Kumari	A	Pol.Sci.	424	P	P	P	P	P	P	P	
13	Jasinta Oraon	A	Economics	148		P		P		P	P	P
14	Dolly mehli	A	B.Com	1	P	P	P	P	P		P	P
15	Kritika kumari	A	B.Com	127	P	P	P	P	P		P	
16	Pratima kumari	A	B.Com	75		P	P		P			P
17	Asmita rekha kiro	A	B.Com	232		P		P	P	P	P	
18	Shanta kumari	A	B.Com	165	P	P	P	P		P	P	P
19	Puja kumari	A	B.Com	169		P	P	P	P	P		P
20	Afsana Perween	A	B.A	144		P	P	P				
21	Mansi kumari	A	B.A	469	P	P	P	P	P	P	P	P
22	Samaira pandey	A	B.A	128	P	P		P		P	P	P
23	Anjali kumari	A	B.Com	140	P	P	P	P	P	P	P	P
24	Sanju kumari	A	B.A	87	P	P	P	P	P	P		
25	Sangeeta kumari	A	B.A	284	P	P	P	P		P	P	P

Malik K
21/05/22